

GOA DENTAL COLLEGE & HOSPITAL
BAMBOLIM GOA

The Goa Dental College is a professional College established by the Government of Goa in June 1980, which is affiliated to the Goa University and recognized by the Dental Council of India.

It is a teaching Institution for training students for imparting the degree of Bachelor of Dental Surgery (BDS) which is 5 years Course as per Revised DCI B.D.S Course Regulations, 2007.

Masters Degree in Dental Surgery (MDS) which is of 3 years duration course in seven specialties.

**DETAILS OF INFORMATION UNDER SECTION 4
OF THE RIGHT TO INFORMATION ACT, 2005.**

GOA DENTAL COLLEGE & HOSPITAL

Section 4(1)(b)(i) - Particulars of this organization, functions and duties.

Name of Office:- Goa Dental College & Hospital.

Address:- Rajiv Gandhi Medical Complex,
Bambolim, Goa. – 403 202.

Information Officer:-

1. Appellate Authority ---- Dean
2. Public Information Officer ----- Dy. Director (Admn.)
3. Assistant Public Information Officer --- (i) Assistant Accounts Officer
(ii) Office Superintendent

Working Hours:- Office timing – 9.30 am to 5.45 pm. with a lunch break
from 1.15 pm to 2.00 pm.

Clinic timing – 9.00 am to 4.30 pm with a lunch break
from 12.30 pm to 1.30 pm.

Staff Position:-

List of Officers (Gazetted) and staff (Non-Gazetted) with organizational charts (positional and administration) is available at site <http://egov.goa.nic.in/rti> or gdch.goa.gov.in.

Functions:-

The office is headed by the Dean, who is a Professor and Head appointed by the Government to discharge the duties of the Dean and assisted by the officers and staff in administration.

This Institution aims at generating technical and professional manpower in Dentistry in the State and to provide self employment opportunities to the younger generation imparting training in the degree of BDS and MDS Courses. It also has a Hospital section comprising of nine departments in various specialities, which provide comprehensive training to the students and dental care to the public at large.

Citizen Charter highlighting the functions of the hospital is available at site <http://egov.goa.nic.in/rti> or gdch.goa.gov.in.

The hospital section also acts as a referral center for various dental clinics attached to the primary Health Center under the Directorate of Health Services, thus completing the chain in the dental care delivery system.

ii) The powers and duties of its officers and employees.

| Sr. No. | Designation/Office | Powers and Duties |
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| I | Dr. Ida de Noronha de Ataide Dean & Prof. of Conservative Dentistry & Endodontics, Incharge – Workshop & Hostel. | 1. All powers delegated to the Head of the Departments/this Institution under D.F.P.Rs and other rules applicable to Government Departments. Administrative/Financial Control over the affairs of the Institution including its staff/employees. 2. Administration of the Dept. of Oral Pathology. |
| II | Smt. Anita Fernandes Dy. Director (Admn.) Incharge of Administration | Delegated powers of Head of Office by H.O.D. |
| III | Shri Uday Wadkar Assistant Accounts Officer | Delegated powers of D.D.O by HOD, Budget Control etc. Incharge of Accounts & Purchase Section including A.M.C. |
| IV | Establishment Section | |
| i) | Office Superintendent (vacant) | To supervise the working of the staff under administration/Academic Section, helping/advising them etc. and other work assigned by Higher Authorities. |
| ii) | Shri Mahesh M. Kubal Head Clerk | Administrative work related to Gazetted/Non- Gazetted staff including service matters, General issues and other Misc. matters relating to Establishment Section. Marking of Dak, supervising of work done by staff at Sr. No. (iii), (v), (vi), (vii), (viii) & (ix). |
| iii) | Smt. Clarina Silveira U.D.C | All correspondence relating to: a) Creation of posts, revival/continuation/ conversion of all posts (Gazetted/Non-Gazetted) and filling up posts and other related work in respect of Group 'C' and 'D' posts. b) Grant of ACP, Increment, Pay fixation of all Group 'C' and 'D' staff. c) Other miscellaneous matter in respect of staff G.D.C&H. d) Any other work assigned by Superiors/Higher Authorities. |
| iv) | Shri Gopal V. Kunkalekar L.D.C | All work relating to College Hostel viz. all correspondence, allotment of Hostel Accommodation, maintenance of all relevant records including Dead Stock Register, timely payment of Hostel Fees by the students (i.e. term wise), Pest Control bills and Maintenance of Cleanliness in the Hostel. All correspondence including monthly bills pertaining to Security Services, House Keeping Services and Pest Control Services. All correspondence regarding maintenance of the College Garden/its monthly bills. Maintaining of Dead Stock from Administration Block (Office) and Annual Physical Verification of Stock. All correspondence related to Waste Management/its monthly bills. He shall carry out his own typing/computer typing. Any other work as assigned by Superiors/Higher Authorities. |
| v) | Lower Division Clerk (vacant) | Quarterly Returns of Physical Statistics, Quarterly Returns of Employees Statistics, Quarterly Returns of SC/ST/OBC, Monthly Progress Report on patients/schemes etc. Monthly/Half yearly report showing vacancy position of Group 'A' and 'B'. |

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| | | Quarterly Statistical Datas of employees etc. Quarterly Report on Vigilance Cases, Quarterly Report on Public Grievances. Quarterly Report on Women Rights. P.W.D. works, estimates & related work (minor/major works-presently carried through G.S.I.D.C). Honorarium to G.M.C. staff for teaching medical subject to B.D.S./M.D.S. students of this Institution. She shall carry out her own Computer typing including typing work of Section as and when required. Any other work assigned by Superiors/Higher Authorities. |
| vi) | Smt. Lizia Gracias Lower Division Clerk | All types of Leaves in respect of Group 'C' & 'D' staff, Interns, P.G's, Senior/Junior Residents, Contract employees Group 'C' and 'D' and monthly effective reports. RTI Act (Admn. Matter). Uploading information on Website/regarding Citizen Charter. Handling Pension Cases of all Group 'C' employees of this Institution. Filling up of tenure posts and other related work/correspondence in respect of tenure posts i.e. Senior and Junior Residents. Work related to condemnation of Unserviceable items. Court Matters. APARS of Group 'C'. She shall carry out her own computer typing including typing work of the Section and any other duties assigned by Superiors/Higher Authorities. |
| vii) | Smt. Deepa H. Karmalkar Data Entry Operator (contract) | Inward/Outward/Despatch. Monthly Report to the Governor. Maintenance of all Registers viz. postage stamps, telegrams etc. |
| viii) | Shri Manoj Agarwadekar Receptionist-cum-Telephone Operator | As a stop gap arrangement until the post of Sr. Stenographer is filled, Shri Manoj Agarwadekar is entrusted with the work relating to attending calls of EPABX System, APARS of Group 'A' and 'B'. Leave of Gazetted Officers. Link official to Shri Gunaji Amerkar, Receptionist-cum-Telephone Operator (Registration Counter). Any other work assigned by Higher Authorities. |
| ix) | Smt. Sushanti Chodankar, Lower Division Clerk | All service related matters of Group 'A' and 'B' viz. Employers Certificate, permission to visit abroad, Work Experience Certificate, N.O.C to apply elsewhere, contract appointment of Lecturers, Staff Nurses, Data Entry Operators etc. Maintaining of the Rosters i.e Post Based, P.H. She shall carry out her own Computer typing including typing work of the section and any other duties assigned by Superiors/Higher Authorities. |
| x) | Smt. Roshan Vernekar Peon | To attend to Dean and Deputy Director (Admn.). Assisting the Dispatch Clerk. Attending to sectional work including posting of letters, dispatch and delivery of correspondence. Link official to Shri Manoj for attending EPABX System/Phone calls etc. Any other work assigned by Superiors/Higher Authorities. |
| xi) | Smt. Anija Dhulapkar Peon | Attending to the Establishment Sectional work. Assisting the Dispatch Clerk. Any other work assigned by Superiors/Higher Authorities. |
| xii) | Shri Kush D. Naik, Peon | Work of xeroxing/duplicating machine of the College. Any other work assigned by Superiors/Higher Authorities. |
| V) | Accounts Section | |
| i) | Accountant (vacant) | Scrutiny of all Bills, Purchase files, Tenders files, Cash Book, Receipts & Payment, Audit Paras, checking of Income Tax statements of Non-Gazetted |

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| | | & Gazetted Staff, Budget Proposal, preparation of Budget related work and overall supervision of accounts work carried by the Accounts Staff in the Accounts Section. Any other work assigned by Superiors/Higher Authorities. |
| ii) | Shri Vasu Khutkar Upper Division Clerk | Preparation of Pay Bills, all personnel claims of Non-Gazetted Staff, Issue of Form 16, preparation of scholarship/stipend bills, misc. correspondence and typing work. Put up all Gazetted Salary bills, GPF Advance/Withdrawal bills, Monthly Expenditure/Progressive reports, Review of Bill Registers, Festival Advance, Sanction Order, Wages Bills etc. and any other work assigned by Superiors/Higher Authorities. |
| iii) | Shri Sarvesh S. Naik Lower Division Clerk | Preparation of Contingent Bills, Budget, attending to Audit Paras, Travelling Allowances Bills, Leave Travel Concession Bills, PAC matters, Annual Plan Expenditure and furnishing information pertaining to Planning Department, typing work etc. and any other work assigned by Superiors/Higher Authorities. |
| iv) | Shri. Shyam Sunder Parab Lower Division Clerk/Cashier | Handling the cash, maintenance of PLA, Challans, Despatch of Cheques, writing of Cash Books and other connected registers and other work related to cash transaction including typing work and also collecting fees and other receipts and any other work assigned by Superiors/Higher Authorities. |
| v) | Shri. Sanjiv G. Pawar Attendent | All outdoors work relating to Accounts Section and attending to Assistant Accounts Officer & other staff, Bank work for minor cash. Work of Xeroxing & Cyclostyling of the Institution in the afternoon session. Any other work assigned by Higher Authorities. |
| VI) | Purchase Section | |
| i) | Shri Prakash Gawas Upper Division Clerk | Looking after all purchases made by purchase section, floating of Tenders/Quotation, opening of tenders, preparation of comparative statements and placing of orders. Maintenance of EMD Registers. All correspondence relating to repairs of equipments. Annual Maintenance Contract of Equipments. And any other work assigned by Higher Authorities. |
| ii) | Smt. Geeta S. Kandolkar Lower Division Clerk | Looking after the limited tender and consumable items. Typing work of Purchase/Stores. Maintenance of computers and any other work assigned by Higher Authorities. |
| iii) | Peon (vacant) | Attending to the Assistant Accounts Officer and work in the Purchase Section. Any other work assigned by Higher Authorities. |
| VII) | Stores Section | |
| i) | Shri. Babani V. Kudtarkar Sr. Store Keeper | To handle the records of all types of material purchased by this Institution, indent/material issued to various departments/office/sections and other work pertaining to stores, stationery furniture etc. Maintain dead stock register and any other work assigned by Higher Authorities. |
| ii) | Shri Chinmay Prabhu Lower Division Clerk | Half day assist Cashier in Accounts Section and half day in Stores and any other work assigned by Higher Authorities. |
| iii) | Shri. Ballappa Ramanour Sweeper | To assist the Senior Store Keeper in the day to day purchases and other related work in the Section. |
| iv) | Shri Sitaram Gawas Watchman | - do - |

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| VIII) | Academic Section | |
| i) | Dr. James Samuel, Prof./Academic Incharge/ | 1. Administrative. 2. Assisting the Academic Section in day to day function & formulating Procedures thereof. 3. Consulting other staff & taking their help in Academic matters. |
| ii) | Smt.Kalpana S. Dessai Upper Division Clerk | All correspondence relating to the admission of MDS/BDS courses including maintenance of admission records, etc., correspondence on various issues relating to Dental Council of India, Ministry of Health & Family Welfare, New Delhi and Goa University, relating to examination of BDS/MDS, Affiliation including inspections of A.I.C and D.C.I. inspections, Furnishing of Annual Statistics to Goa University, Directorate of Education, D.C.I., D.T.E., Rajya Sabha/L.A.Qs etc. relating to Academic Section, typing work of Oral & Maxillofacial Pathology and any other work assigned by Higher Authorities. |
| iii) | Lower Division Clerk (vacant) | Attendance Records, Issuing Circulars regarding condonation of absence, issuing of various types of certificates as requested by students, Identity Cards, RTI Act & any other work assigned by Higher Authorities. |
| IX) | Transport Section | |
| i) | Shri. Pranay L. Deulkar Driver (Light Motor Vehicle) | Drive the Dean's official vehicle and any other Light Vehicle as and when required. |
| ii) | Shri. Kashinath Vaingankar Driver (Heavy Motor Vehicle) | Drive Bus, Mobile Dental Van on regular trips, camps, functions, exams and also drives Dean's official vehicle and any other vehicle as and when required. |
| iii) | Shri Keshav S. Veluskar Driver (Heavy Motor Vehicle) | - do - |
| iv) | Shri. Sonu R. Dhatkar Peon-cum-Dispatch Rider | Section outdoor work relating to Establishment Section. Submission of bills and collection of Cheques etc. |
| X) | Workshop | |
| i) | Shri. Carlos B. Dias Assistant Engineer (Electrical) | Overall supervision pertaining to his section, subordinate staff and related general college issues. Initiate and implement proposals pertaining to maintenance of Dental Equipments, electrical installations and work of G.D.C&H Phase I/II Building, New works (Phase-II) and act as liaison officer in respect of works executed through outside agencies such as PWD/GSIDC. To assist the Workshop Incharge, Dean Office, Head of the Departments in matters of maintenance of minor/major works (Civil/Plumbing/New Electrical works) of G.D.C&H Building. Provides technical inputs during procurement of equipments as per instructions of the Dean. Nodal Officer for Computers. Technical person to directly oversee maintenance of vehicles of the Institution, scheduling of drivers as per requisitions required, check fuel consumption. Incharge of Security and House Keeping Personnel. All correspondence including monthly bills pertaining to Electricity, Water Supply and Telephone. |
| ii) | Shri. Indirakant V. Narvekar Electrician | To attend to the works of Electrical nature. |
| iii) | Shri Sagar U. Dhargalkar Assistant Electrician | Assist Electrician in maintenance of all electrical fixtures, appliances and equipments. |
| iv) | Shri Mahesh B. Revodkar (Helper Electrician) | Assist Electrician and Asst. Electrician in maintenance of all electrical fixtures, appliances and |

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| | | equipments. |
| v) | Plumber (vacant) | To attend to all plumbing jobs, general, dental units, assist in all odd jobs of mechanical/electrical/general maintenance. |
| vi) | Shri. Shekar Gawas Attendant | Accompany and assist Electrician/Plumber, for all maintenance jobs, including additional odd jobs. |
| XI) | Library Section | |
| i) | Smt. Sweta V. Kenkre Assistant Librarian | To purchase books, journals and its maintenance. Processing bills of various journals/books. Providing information to H.O.Ds regarding availability of books/journals etc. |
| ii) | Shri Vijay Kavlekar Jr. Library Assistant | To circulate books & journals to the students and the staff of this Institution. Processing of all files, typing work. Accessioning of books and journals received from time to time and any other work assigned by Higher Authorities. |
| iii) | Library Attendant (vacant) | To Open/close the library section doors & windows, keeping the Books, Cupboards and other furniture in the library section clean. To keep the reading materials in respective shelves. Carrying/collecting of files to the concerned tables. Stamping books, journals and other reading materials after verifying the same and any other work assigned by the Superiors. |
| XII) | Illustration Division | |
| i) | Artist-cum-Photographer (vacant) | |

| Sr. No. | Designation/Clinics | Powers and Duties |
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| 1) | Oral Medicine-Diagnosis/Dento-Maxillofacial Diagnostic Imaging | |
| i) | Professor & H.O.D. (vacant) | Administration of the Department 1. Teaching duties which include delivering lectures/ conducting practical's & Teaching Clinical skills, to the undergraduate & postgraduate students. 2. Attending to patients in the Department. 3. Supervision of patients treatment carried out by the Postgraduate & undergraduate students/Interns and Junior staff in the department 4. Incharge of various committees appointed by the Dean from time to time. 5. Monitoring Radiation Safety. 6. Internal Examiner for Post Graduates-Goa University |
| ii) | Asst. Professor (vacant) | To assist the Professor & Head of the Department in the day to day work besides conducting lectures to the students and guiding them in clinical work and treating the patients. Other work assigned by their Head of the Department/Dean. |
| iii) | Dr. Manisha Khorate Asst. Professor | - do - |
| iv) | Dr. Sapna S. Raut Dessai Lecturer | - To assist the Professor & Head of the Department, Asst. Professor of the concerned speciality in their work, delivering lectures and guiding the students in their clinical work, treatment of patients and other work assigned by their Superiors. - Internal Examiner for Under Graduates – Goa University. |
| v) | Dr. Nigel Figueiredo Lecturer | - do - |
| vi) | Dr. Aarathi S. Shenoy Lecturer (Contract) | - do - |
| vii) | Dr. Nivedita C.K.V.S Senior Resident (tenure post) | Attending to Out Patients and diagnosis of patients. Also guiding the students while treating the patients. |
| viii) | Smt. Trupti Madkaikar | To provide chair side assistant to the Consultants, and |

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| | Staff Nurse | give appointments to patients, Incharge of sterilization of instruments & overall supervision of the work done by the Sweeper. |
| ix) | Shri. Uday M. Nayak X-Ray Technician | To attend to Radiography of patients, processing of X-ray films and preparation of processing solution, maintenance of BARC Radiation Protection and quality control check and maintenance of all other records. |
| x) | Shri Mahesh Velip Radiographic Technician | - do - |
| xi) | Kum.Sharmila Harijan Attendant | Cleaning/washing of instrument, unit spittoons, autoclaving of instruments, making gauze & cotton swabs, disposing daily waste from the Department and peon book correspondence. |
| xii) | Smt Baby D. Tari Attendant | - do - |
| xiii) | Smt. Supriya Mhamal Cleaner | - do - |
| | Dental/Medical Records Division Dr. A.D. Dinkar, Incharge (Registration Counter) | |
| i) | Shri Gunaji Y. Amerkar Receptionist-cum-Telephone Operator | Duties pertaining to the registration counter, dealing with public, collection of cash for treatment and OPD papers, telephonically reminding patients about the OPD appointment in Prosthodontics Dept. |
| 2) | Pediatric Dentistry – Children’s Dentistry | |
| i) | Dr. Steven Rodrigues Professor | Administration of the Department 1. Teaching duties which include lectures/practicals/Clinical skills, to the undergraduate students. 2. Attending to patients in the Department. 3. Internal Examiner for Under Graduates – University Examination. |
| ii) | Dr. Paul Chalakal Assistant Professor | To assist the Professor & Head of the Department in the day to day work besides conducting lectures to the students and guiding them in clinical work and treating the patients. Other work assigned by their Head of the Department/Dean. |
| iii) | Dr. Elaine S. Barreto, Assistant Professor | - do - |
| iv) | Dr. Dinesh Francis Swamy, Lecturer on contract | - Conducting lectures to the students and guiding them in clinical work and treating the patients. Other work assigned by their Head of the Department/Dean. - Internal Examiner for Under Graduates – Goa University. |
| v) | Dr. Neil J. Desouza Lecturer (Contract) | - do - |
| vi) | Dr. Elaine B. Pinto Jr. Resident (tenure post) | Attending to Out Patients |
| vii) | Dr. Savalkar Jitisha J. Jr. Resident (one year tenure post) | - do - |
| viii) | Smt. Yogini M. Naik Staff Nurse | Posted in Secretariat from 26/07/2013. |
| ix) | Smt. Suchita Gawas Staff Nurse (contract) | To provided chair side assistant to the Consultants and give appointments to patients, incharge of sterilization of instruments & overall supervision of the work done by the sweepers. |
| x) | Shri Sagar Navso Holkar Sweeper | Cleaning/washing of instrument, unit spittoons, autoclaving of instruments, making gauze & cotton swabs, disposing daily waste from the Department and Peon book correspondence. |
| xi) | Shri Nitin T. Bhomkar, Attendant | - do - |

| 3) | Orthodontics & Dentofacial Orthopedics | |
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| i) | Dr. Nandini Kamat Professor & H.O.D. | Administration of the Department 1. Teaching duties which include lectures/practicals/Clinical skills, to the undergraduate & postgraduate students. 2. Attending to patients in the Department. 3. Supervision of patients treatment carried out by the Postgraduate & undergraduate students, Interns and junior staffs in the department 4. Incharge of various committees appointed by the Dean from time to time. 5. Internal Examiner for Under Graduates/ Post Graduates – University Examination. |
| ii) | Dr. Sachin Kakodkar Assistant Professor | To assist the Professor & Head of the Department in the day to day work besides conducting lectures to the students and guiding them in clinical work and treating the patients. Other work assigned by their Head of the Department/Dean. |
| iii) | Dr. Kshama Gaitonde Lecturer | Conducting lectures to the students and guiding them in clinical work and treating the patients. Guiding the students in clinical work and treating the patients. Other work assigned by their Head of the Department/Dean. |
| iv) | Dr. Anushka Aida Menezes Mesquita, Lecturer | - do - |
| v) | Dr. Neha Sukhthankar Lecturer (on contract) | - do - |
| vi) | Dr. Ruby Hede Lecturer (Leave Vacancy) | - do - |
| vi) | Dr. Sergio Martires Sr. Resident (tenure post) | Attending to Out Patients and treating patients. Also guiding the students while treating the patients. |
| vii) | Dr. Johanna M. D'Souza Jr. Resident (one year tenure post) | To attend Out Patients. |
| viii) | Shri. A. David Dental Technician | To carry out laboratory work of patients given by Interns and teaching staff and maintain all the laboratory equipments. |
| ix) | Kum. Savita Alekar Staff Nurse | To provide chair side assistant to the Consultants, and give appointments to patients, incharge of sterilization of instruments & overall supervision of the work done by the sweeper. |
| x) | Smt. Vranda Kankonkar, Staff Nurse. | - do - |
| xi) | Kum. Valencia Estibeiro Staff Nurse (contract) | - do - |
| xii) | Smt. Laxmi E. Vijapur Sweeper-cum-Library Attendant | Cleaning/washing of instrument, unit spittoons, autoclaving of instruments, making gauze & cotton swabs, disposing daily waste from the Department and peon book correspondence. |
| xiii) | Smt. Kishore Gaunkar Attendant | - do - |
| 4) | Periodontics | |
| i) | Dr. Jyoti R. Rao Professor & H.O.D. | Administration of the Department 1. Teaching duties which include Lectures/ Practical/Clinical skills, to the undergraduate & postgraduate students. 2. Attending to patients in the Department. 3. Supervision of patients treatment carried out by the Postgraduate & undergraduate students in the department 4. Incharge of various committees appointed by the Dean for time to time. 5. Internal Examiner for Post Graduates – Goa |

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| | | University. |
| ii) | Dr. James Samuel, Professor | - do - |
| iii) | Dr. Gauri Sardessai Assistant Professor | - To assist the professor/Head of the Department in the day to day work besides conducting lectures to the students and guiding them in clinical work and treating the patients. Other work assigned by their Head of the Department/Dean. - Internal Examiner for Under Graduates – Goa University. |
| iv) | Dr. Sandeep Lawande Asst. Professor | - do - |
| v) | Dr. Lilian Maria Menezes Lecturer (on E.O.L) | - To assist the Professor/Head of the Department, Assistant Professor of the concerned speciality in their work, conducting lectures and guiding the students in their clinical work, treatment of patients and other work assigned by their superior. - Preparation of Time Table regarding posting of I to IV B.D.S students. - Internal Examiner for Under Graduates – Goa University. |
| vi) | Dr. Ritam Tari Lecturer | - do - |
| vii) | Dr. Gina Silveira, Lecturer (contract) | - do - |
| viii) | Dr. Ruth Lourenco, Lecturer (contract) | - do - |
| ix) | Smt. Sandhya Faldessai Staff Nurse | To provide chair side assistant to the Consultants, and give appointments to patients, in charge of sterilization of instruments & overall supervision of the work done by the Sweeper. |
| x) | Smt. Varsha Kalangutkar Dental Hygienist | To provide oral prophylaxis (viz. for patients scaling & polishing) and oral hygiene instructions, maintenance of records and other work assigned by the Head of the Departments. |
| xi) | Smt. Pooja Karmalkar, Cleaner | Cleaning/washing of instrument, unit spittoons, autoclaving of instruments, making gauze & cotton swabs, disposing daily waste from the Department and peon book correspondence. |
| xii) | Smt. Pramila R. Kunkalekar Clinic/Lab.Cleaner/Sweeper | - do - |
| 5) | Oral & Maxillofacial Surgery | |
| i) | Dr. Vikas Dhupar Professor&H.O.D. | Administration of the Department. 1. Teaching duties which include lectures/practicals/Clinical skills, to the undergraduate & postgraduate students. 2. Attending to patients in the Department. 3. Supervision of patients treatment carried out by the Postgraduate & undergraduate students in the department. 4. Conducting Operation in GMC OT & assisting GATES. 5. In charge of various committees appointed by the Dean for time to time. 6. Internal Examiner for Post Graduates – Goa University. |
| ii) | Dr. Sujay Francis Akkara Professor | - do - |
| iii) | Dr. Praveen Kumar, Asst. Prof. | - To assist the Professor/Head of the Department in the day to day work besides conducting lectures to the students and guiding them in clinical work and treating the patients. Other work assigned by their Head of the Department/Dean. - Internal Examiner for Under Graduates – Goa |

| | | University. |
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| iv) | Dr. Omkar A. Shetye, Asst. Prof. | - do - |
| v) | Dr. Saurabh Kamat Lecturer | - To assist the Professor, Asst. Professor in the day to day work besides conducting lectures to students and guiding them in clinical work and treating the patients. Other work assigned by their Head of the Department/Dean. |
| vi) | Dr. Rakshit Khandeparkar Lecturer (contract) | - do - |
| vii) | Dr.Rahul Kamat , Lecturer(contract) | - do - |
| viii) | Dr. Pooja Shankar Wagle Anaesthetist | - To provide sedation/general anesthesia in O.Ts for patients at the Oral & Maxillofacial Surgery wards/emergency and for children at Pedodontics. - Undergraduate/Postgraduate training. |
| ix) | Dr. Edlyn Rodrigues Sr. Resident (tenure post) | - Attending to Out Patients and treating patients. Also guiding the students while treating the patients. |
| x) | Dr. Purva Khandeparkar Sr. Resident (tenure post) | - do - |
| xi) | Dr.Kinberly Fernandes Jr. Resident (one year tenure post) | 1. Attending to casualty services to GMC. 2. Attending Out Patients 3. Taking round in wards & of post operative patients. |
| xii) | Dr. Arya M.S. Khandeparkar, Jr. Resident (one year tenure post) | - do - |
| xiii) | Dr. Aceline Dias, Jr.Resident (one year tenure post) | - do - |
| xiv) | Dr. Grazina Fernandes, Jr. Resident (one year tenure post) | - do - |
| xv) | Dr. Veena G. Pednekar, Jr. Resident (one year tenure post) | - do - |
| xvi) | Dr. Riddhi M. Phadte, Jr. Resident (one year tenure post) | - do - |
| xvii) | Smt. Maria Blanche Fernandes Staff Nurse | - To assist for minor surgeries. Maintenance of appointment register & records of the Maxillofacial clinic. Supervision of replacement of servants. |
| xviii) | Smt. Elsa Iva Joao Staff Nurse | - To assist in minor surgeries, Maintenance of daily records of patients and academic records of students. Nurse Incharge of Exodontia Clinic and supervision of departmental servant. |
| xix) | Shri.Rahul Virnodkar,Staff Nurse | - do - |
| xx) | Kum. Steffi Catarina Pereira Staff Nurse | <u>Ward of Oral & Maxillofacial Surgery – GMC</u> - Monitoring of admitted patients. - Administration of drugs prescribed by doctors. - Making patients beds & maintaining linen. - Collection of blood samples. - Preparation of patients for O.T. - Assisting doctors in emergency procedures. - Maintaining records like admission, discharge, diet, reference book. |
| xxi) | Smt.Vajayanti M. Teli, S. Nurse | - do - |
| xxii) | Vandana Mandrekar, Staff Nurse | - do - |
| xxiii) | Swarupa Naik, Staff Nurse | - do - |
| xxiv) | Vijayata Mandrekar, Staff Nurse (2 years Study Leave from 1/11/2016 to 31/10/2018) | - do - |
| xxv) | Mrs.Clency Fernandes, S. Nurse | - do - |
| xxvi) | Mrs.Media Almeida, S. Nurse (2 years Study Leave from 7/11/2016 to 06/11/2018) | - do - |
| xxvii) | Kum.Sharma Gawde, S. Nurse | - do - |
| xxviii) | Shri Sangam Sawant, S. Nurse (on contract-Study Leave) | - do - |
| xxix) | Karishma Ugvekar, S.Nurse | - do - |

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| xxx) | Kum. Jovita Mendes, S.Nurse (on contract-Study Leave) | - do - |
| xxxii) | Smt. Deepasri D. X. Chatim Laboratory Assistant | To render Chair side assistant to consultant in absence of Staff Nurse, Incharge of special clinic, sterilization of equipments and maintain the Dead Stock Register, Inward and Outward correspondence, Routine Blood Investigation in absence of the Laboratory Assistant in the department of Oral Pathology. |
| xxxiii) | Shri Anant Alornekar Attendant | Cleaning/washing of instrument, unit spittoons, autoclaving of instruments, making gauze & cotton swabs, disposing daily waste from the Department and peon book correspondence. |
| xxxiv) | Shri Shekhar Naik, Attendant | - do - |
| xxxv) | Smt. Sumitra Gawas, Attendant | - do - |
| 6) | Conservative, Endodontics & Aesthetic | |
| i) | Dr. Ida de Noronha de Ataide Professor&H.O.D. | Administration of the Department 1. Teaching duties which include lectures/practicals/clinical skills, to the undergraduate & postgraduate students. 2. Attending to patients in the Department. 3. Supervision of patients treatment carried out by the Postgraduate & undergraduate students in the department. 4. Internal Examiner for Post Graduates – Goa University. |
| ii) | Dr.Marina Rosita Fernandes Assistant Professor | - To assist the Professor/Head of the Department of the concerned speciality in their work, conducting lectures and guiding the students in their clinical work, treatment of patients and other work assigned by their H.O.D./Dean. - Internal Examiner for Under Graduates – Goa University. |
| iii) | Dr.Rajan Lambor Assistant Professor | - To assist the Professor/Head of the Department of the concerned speciality in their work, conducting lectures and guiding the students in their clinical work, treatment of patients and other work assigned by their H.O.D./Dean. |
| iv) | Dr.Jeanne Monteiro, Asst.Prof. | - do - |
| v) | Dr.Swati Borkar, Lecturer | - Conducting lectures to the students and guiding them in clinical work and treating the patients. Other work assigned by their Head of the Department/Dean. |
| vi) | Dr. Abhilasha A. Naik, Lecturer | - do - |
| vii) | Dr.Rajdeep Pawaskar, Lecturer | - do - |
| viii) | Dr. Mayuri M. Naik, Lecturer (contract) | - do - |
| ix) | Dr. Renita Soares Sr. Resident (tenure post) | - Attending to Out Patients and treating patients. Also guiding the students while treating the patients. |
| x) | Dr. Diksha R. Prabhu Gaunker, Jr.Resident(one year tenure post) | Attending to Out Patients |
| xi) | Dr. Shefali G. Pednecar, Jr. Resident (one year tenure post) | - do - |
| xii) | Dr.Shefali S. Sinai Sangaonkar, Jr.Resident(one year tenure post) | - do - |
| xiii) | Smt. Shila N. Gaonkar Staff Nurse | To render chair side assistance, sterilization of instruments. Maintenance of dead stock registers, issuing instruments to students, indent management & maintenance of work records etc. |
| xiv) | Smt. Salini Priya Sasidharan Staff Nurse | - do - |
| xv) | Kum.Celia P. Gomes, Staff Nurse | - do - |

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| xvi) | Kum.Richa Narvekar,Staff Nurse | - do - |
| xvii) | Smt. Sushma Raj Laboratory Assistant | Maintaining Appointment Register for patients, to render Chair side assistant to consultant in absence of Staff Nurse. |
| xviii) | Smt. Sugandha Tirodkar Attendant | Cleaning/washing of instruments, unit spittoons, autoclaving of instruments, making gauze & cotton swabs, disposing daily waste from the Department and peon book correspondence. |
| xix) | Smt. Ranjana Gaude, Attendant | - do - |
| xx) | Smt. Reshma Hadkonkar Sweeper/Lab.Cleaner | - do - |
| 7) | Prosthodontics | |
| i) | Dr. Meena A. Aras Professor& H.O.D. | Administration of the Department 1. Teaching duties which include lectures/practical/Clinical skills, to the undergraduate & postgraduate students. 2. Attending to patients in the Department. 3. Supervision of patients treatment carried out by the Postgraduate & undergraduate students in the department 4. Incharge of various committees appointed by the Dean for time to time. 5. Internal Examiner for Post Graduates – Goa University. |
| ii) | Dr. Vidya Chitre Professor | - To assist the Professor/Head of the Department in the day to day work besides conducting lectures to the students and guiding them in clinical work and treating the patients. Other work assigned by their Head of the Department/Dean. - Internal Examiner for Under Graduates – Goa University. |
| iii) | Dr. Ivy Fernandes e Coutinho Assistant Professor | - To assist the Professor/Head of the Department in the day to day work besides conducting lectures to the students and guiding them in clinical/pre-clinical work and treating the patients. Other work assigned by their Head of the Department/Dean. |
| iv) | Dr. Praveen Rajagopal Assistant Professor & Vigilance Officer. | - do - |
| v) | Dr. Aradhana T. Hede Assistant Professor | - do - |
| vi) | Dr.Ashwin R. Mysore, Lecturer | - To assist the Professor/Head of the Department, Assistant Professor of the concerned speciality in their work, conducting lectures and guiding the students in their clinical/pre-clinical work, treatment of patients and other work assigned by their Superior. - Internal Examiner IInd B.D.S Goa University Exam. |
| vii) | Dr. Kennedy Mascarenhas Lecturer | - do - |
| viii) | Dr. Godwin Clovis Lecturer (on Contract) | Conducting lectures to the students and guiding them in clinical/pre-clinical work and treating the patients. Other work assigned by their Head of the Department/Dean. |
| ix) | Dr. Bhavya Amin Sr.Resident(tenure post–3 years) | - Attending to Out Patients and treating patients. - Also guiding the Interns while treating the patients. |
| x) | Dr. Veenita Gupta, Jr. Resident(one year tenure post) | Attending to Out Patients |
| xi) | Dr. Sneha Rathee, Jr. Resident(one year tenure post) | Attending to Out Patients |
| xii) | Dr. Behlim S. Sajjad Jr. Resident(one year tenure post) | - do - |
| xiii) | Smt. Ashwini D. Dessai Staff Nurse | To assist teaching staff during clinical work, sterilization of equipments/instruments, maintenance of |

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| | | dead stock & consumable register, patients records, OPD register, hands over materials to staff & students. |
| xiv) | Kum Clifa Camilo, Staff Nurse | - do - |
| xv) | Kum. Shainaz Bagwan, Staff Nurse (contract) | - do - |
| xvi) | Smt. Leela P. Nabar Laboratory Assistant | To render Chair side assistant to consultant in absence of staff nurse, Looks after pre-clinical laboratory & materials, assisting teaching staff during clinical work, hand over materials to students & Staff and maintenance patients records/reports. |
| xvii) | Shri. R. Ganesan Dental Technician | To handle laboratory works to patients given by Interns and teaching staff and maintain chrome cobalt laboratory equipments. |
| xviii) | Shri. T. Kalaichelvan Dental Technician | To handle laboratory works to patients given by Interns and teaching staff and maintain all the laboratory equipments. |
| xix) | Smt. Kashi Coelho Sweeper | Cleaning/washing of instruments, unit spittoons, autoclaving of instruments, making gauze & cotton swabs, disposing daily waste from the Department and peon book correspondence. |
| xx) | Shri Shekhar Dabolkar Attendant | - do - |
| xxi) | Smt. Chitra Chandrakant Harmalkar, Sweeper/Lab. Cleaner | - do - |
| 8) | Community Dentistry | |
| i) | Dr. Amita Kenkre Kamat Professor & Head | Administration of the Department 1. Teaching duties which include lectures/practicals/Clinical skills, to the Undergraduate IIIrd year and Final year students. 2. Attending to patients in the Department. 3. Supervision of patients treatment carried out by the undergraduate students in the department. 4. Incharge of various committees appointed by the Dean for time to time. 5. Conducting of Public Dental Health & Educational camps in various places in Goa 6. Mobile Dental Van which provides treatment to the rural areas of Goa. 7. Conducting University Exams for Under Graduates. |
| ii) | Dr. Ridhima Gaonkar Asst. Professor | - To assist the Professor/Head of the Department of the concerned speciality in their work, conducting lectures and guiding the students in their clinical work, treatment of patients and other work assigned by their superior. - Attending Dental Camps. |
| iii) | Dr. Akshata Gadiyar Lecturer | - To assist the Professor/Head of the Department, Assistant Professor of the concerned speciality in their work, conducting lectures and guiding the students in their clinical work, treatment of patients and other work assigned by their superior. - Attending Dental Camps. |
| iv) | Dr. Vinayak Bola Kamath, Lecturer | - do - |
| v) | Dr. Amit Kumar Lecturer (Contract) | - do - |
| vi) | Smt. Pallavi J. Nachinolkar Lecturer in Statistics | 1) Conducting lectures on Biostatistics & Research Methodology for Under Graduates and Post Graduates of all departments of this Institution. 2) To help Under Graduates and Post Graduates in their dissertation work. 3) To assist the staff (Teaching) in Research Methodology and Biostatistics pertaining to |

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| | | Academic Studies/Projects. |
| vii) | Dr. Neetu Yadav, Junior Resident(tenure post of one year) | Attending to Out Patients |
| viii) | Dr.Sadhvi G. Naik, Junior Resident (tenure post of one year) | - do - |
| ix) | Kum. Vaishali Vilas Dessai Staff Nurse | - To assist teaching staff during clinical work, sterilization of equipments/instruments, maintenance of dead stock & consumable register, patients records, Out Patients register, hands over materials to staff & students. - Assisting in treatment carried out in the Mobile Dental Van. |
| x) | Shri Ron Azavedo Staff Nurse (on contract) | - do - |
| xi) | Shri Shankar Bhangari Sweeper | - Cleaning/washing of instrument, unit spittoons, autoclaving of instruments, making gauze & cotton swabs, disposing daily waste from the Department and peon book correspondence. |
| xii) | Shri Mandar Shirodkar Attendant | - do - |
| 9) | Oral & Maxillofacial Pathology | |
| i) | Dr. Anita Spadigam Professor&H.O.D. | 1. Administration of Department, 2. UG training – I, II, III BDS, 3. Laboratory investigation of diseases – patients referred for Clinical & Histopathological Investigative services. 4. Post Graduate guide. 5. Hostel and Workshop Incharge. 6. Internal Examiner for Post Graduate –Goa University. 7. Member, Academic Council, Goa University |
| ii) | Dr. Anita Dhupar, Professor | - do - |
| iii) | Dr. Shaheen Syed Assistant Professor | 1. Supervising Laboratory Operations. 2. UG Training I, II, III – BDS. 3. Lab Investigation & Examining patients 4. Assisting PG teaching 5. Additional – University Exam and any other duties conferred by Dean. |
| iv) | Dr. Karla Carvalho Maria do Rosario Lecturer | 1. UG Training I, II, III – BDS. 2. Lab Investigation & Examining patients 3. Assisting PG teaching 4. Additional – University Exam and any other duties conferred by Dean. |
| v) | Dr. Shruti Nagvekar, Lecturer | - do - |
| vi) | Dr. Poonam R. Sawant Lecturer (Invoking Bond) | - do - |
| vii) | Smt. Vaishali Tandel Laboratory Assistant | - To handle all routine blood investigation, laboratory processing of tissues specimens in the Oral Pathology laboratory, assist examination committee during university examination, maintaining stock register pertaining to indent placement, repairs of departmental equipments. Supervise cleaning staff. |
| viii) | Darshana Shirodkar Medical Laboratory Assistant | - do - |
| ix) | Kum. Kumud Naik Attendant | - Cleaning equipments, instruments, glasswares in department, assist with tissue processing, examination duties, and correspondence. |
| x) | Smt. Rekha A. Chari, Sweeper/Lab. Cleaner | - do - |

**LIST OF FIRST YEAR B.D.S. STUDENTS FOR THE ACADEMIC YEAR 2017-18
(REGULAR BATCH)**

| Sr.No. | Name of the Student | Sr.No. | Name of the Student |
|---------------|--------------------------------------|---------------|------------------------------------|
| 01. | Kum. Chaitra Shetty | 21. | Kum. Pallavi |
| 02. | Kum Colaco Clency | 22. | Kum. Parvatkar Siddhi Anil |
| 03. | Kum. DeMelo Maria Carla | 23. | Shri Parwar Akash Ashok |
| 04. | Kum. Divya P. | 24. | Kum. Pednekar Saloni Prabhakar |
| 05. | Kum. Dourado Rodrigues Dale Victoria | 25. | Shri Pranav Kumar |
| 06. | Kum. Fernandes Swizel | 26. | Kum.Sawant Saiely Suresh |
| 07. | Kum. Fernandes Swizel Jeniece | 27. | Shri Shaikh Aasim |
| 08. | Kum. Gaonkar Ankita Arjun | 28. | Kum. Sharon Johny |
| 09. | Kum. Gaonkar Mallika M. | 29. | Shri Shet Karmalker Mayank Vasuraj |
| 10. | Kum. Gawas Akshata R. | 30. | Kum. Shet Padma Kishor |
| 11. | Kum. Kakodkar Pooja Uday | 31. | Kum. Shet Saisha Ramchandra |
| 12. | Shri Kerkar Ujesh Ulhas | 32. | Shri Shivam Goaswami |
| 13. | Kum. Manerkar Riddhi Uday | 33. | Kum. Pallavi Raj Ashok Kumar Singh |
| 14. | Kum. Manerkar Sailee Sanjiv | 34. | Kum. Talgaonkar Anjani Vijaykumar |
| 15. | Shri Naik Manish Anil | 35. | Shri Tar Nupur Gajanan |
| 16. | Kum Naik Reema Kanta | 36. | Shri Thakur Ekta Shyamnath |
| 17. | Kum. Naik Yogeeta Mahadu | 37. | Kum. Varadkar Saavi Santosh |
| 18. | Kum. Nayak Ravina Vijay | 38. | Kum Vaz Sasha Francesca |
| 19. | Kum. Neha Singh | 39. | Shri Vishant Narula |
| 20. | Kum. Netalkar Saloni Anup | 40. | Kum. Wadikar Apurva Gurudas |

**LIST OF FIRST YEAR B.D.S. STUDENTS FOR THE ACADEMIC YEAR 2017-18
(CASUAL BATCH)**

| Sr.No. | Name of the Student | Sr.No. | Name of the Student |
|---------------|----------------------------------|---------------|---------------------------------------|
| 01. | Kum. Carvalho Divina | 05. | Kum. Parvatkar Reshal Rupo |
| 02. | Shri Gawas Shubham Radhakrishna | 06. | Shri Phadte Dattraj Shamu |
| 03. | Kum. Naik Bhandari Riya Devanand | 07. | Kum. Prabhu Parrikar Padmavi Shrikant |
| 04. | Shri Parab Shaunak | 08. | Kum. Shirodkar Latisha Shanu |

**LIST OF SECOND YEAR B.D.S. STUDENTS FOR THE ACADEMIC YEAR 2017-18
(REGULAR BATCH)**

| Sr.No. | Name of the Student | Sr.No. | Name of the Student |
|---------------|----------------------------------|---------------|--------------------------------------------|
| 01. | Shri Adarsh Shakya | 16. | Kum Monteiro Egipsy Kelly Celina Tessie |
| 02. | Shri Araujo Daniel Mitch | 17. | Kum. Morais Stanza |
| 03. | Kum. Arlekar Apurva Anil | 18. | Kum Naik Sanjeeta Sanjeev |
| 04. | Kum. Braganza Chrisann Dominique | 19. | Kum. Naik Sidhiksha Sadanand |
| 05. | Kum. Braganza Shirley Veneta | 20. | Kum. Kamat Nikita Harshad |
| 06. | Shri Chandrakant Sharma | 21. | Kum. Pai Aarti Vaman |
| 07. | Shri Chati Aalhad Vivek | 22. | Kum. Parab Tanishka Savlo |
| 08. | Kum. De Souza Yuri Jose Eduardo | 23. | Kum. Perna Yadav |
| 09. | Shri Fernandes Nyron Jesus | 24. | Kum. Satardekar Rakshanda Rajendra |
| 10. | Kum. Fernandes Swizel Grace | 25. | Shri Shetye Pranav |
| 11. | Kum. Gaonkar Sharvani Mahesh | 26. | Kum. Shigaonkar Ritu Pradip |
| 12. | Kum. Honnekeri Bharati Nagaraj | 27. | Kum Souza Schuane Beleza |
| 13. | Kum Kumar Aswathy Suresh | 28. | Kum Toscano Maria Leanna Zita |
| 14. | Kum. Mendonza Charmaine Rebecca | 29. | Kum. Velguenkar Yamuna a/s Tanali Gurunath |
| 15. | Ku. Miranda Mira | 30. | Kum. Desai Sasha S. |

**LIST OF SECOND YEAR B.D.S. STUDENTS FOR THE ACADEMIC YEAR 2017-18
(CASUAL BATCH)**

| Sr.No. | Name of the Student | Sr.No. | Name of the Student |
|--------|---------------------------|--------|-----------------------------|
| 01. | Kum. Desai Simran Prakash | 04. | Kum. Naik Bhavana Mohandas |
| 02. | Shri Mathew Abraham | 05. | Kum. Vasta Shivangi Manohar |
| 03. | Kum. Mendes Lizia | | |

**LIST OF THIRD YEAR B.D.S. STUDENTS FOR THE ACADEMIC YEAR 2017-2018
(REGULAR BATCH)**

| Sr.No. | Name of the Student | Sr.No. | Name of the Student |
|--------|------------------------------------|--------|--------------------------------------|
| 01. | Kum. Agha Asima | 18. | Kum. Naik Nidhi Prakash |
| 02. | Shri Bandodkar Kashyap | 19. | Kum. Naik Saisha Ramchandra |
| 03. | Shri Cortez Roanne Eden | 20. | Shri Naik Sanil Sudhakar |
| 04. | Shri Da Silva Satchel David | 21. | Kum. Naique Gayatri Shamsunder |
| 05. | Shri De Souza Heitor Sebastao | 22. | Shri Nayak Varad Dilip |
| 06. | Kum. Dias Fleur Anne | 23. | Kum. Nimisha Jayakrishnan |
| 07. | Kum. Diniz Leisha Marie | 24. | Kum. Patel Poornima |
| 08. | Kum. Fal Dessai Samidha Sadashiv | 25. | Kum. Pokhare Rashmi Ramesh |
| 09. | Shri Fonseca Mac Marwin | 26. | Shri Rodrigues Francisco |
| 10.. | Kum. Gaunker Swapnila Subhash | 27. | Kum. Rodrigues Winnie Edna Francisca |
| 11. | Kum. Gaude Saisha Sadanand | 28. | Kum. Rufina George |
| 12. | Kum. Gaunker Deepavi Pandurang | 29. | Kum. Sawant Dessai Soniya Gurudas |
| 13. | Kum. George Kirthi Stifen | 30. | Kum. Simran |
| 14. | Kum. Kankonkar Tina Devu | 31. | Kum. Sinai Sanvordekar Ruhi Girish |
| 15. | Kum. Kunkolienkar Anushka Amit | 32. | Shri Strevin Austin Ferrao |
| 16. | Kum. Manerkar Deep a/s Harsh Ulhas | 33. | Kum. Vernekar Sailee Suhas |
| 17. | Kum. Mendes Tisha Daniel | | |

**LIST OF THIRD YEAR B.D.S. STUDENTS FOR THE ACADEMIC YEAR 2017-18
(CASUAL BATCH)**

| Sr.No. | Name of the Student | Sr.No. | Name of the Student |
|--------|----------------------------|--------|-----------------------------|
| 01. | Shri Ajgaonkar Siddhesh D. | 05. | Kum. Vasta Shivangi Manohar |
| 02. | Kum. Anamika Yadav | 06. | Kum. Palkar Priyanka |
| 03. | Kum. Miranda Flossicia | 07. | Kum. Virdikar Rutvi Gurudas |
| 04. | Kum. Naik Arti Maruti | | |

LIST OF FINAL YEAR B.D.S. SEM-I STUDENTS FOR THE ACADEMIC YEAR 2017-2018 (REGULAR BATCH)

| Sr.No. | Name of the Student | Sr.No. | Name of the Student |
|--------|------------------------------|--------|----------------------------------|
| 1. | Shri Amit Kumar | 16. | Kum. Mulla Sheefa |
| 2. | Kum. Aswekar Diksha Dattaram | 17. | Kum. Naik Suchitra Bhoj |
| 3. | Shri Bhat Damodar Pradip | 18. | Kum. Nayak Shrungi Shrinivas |
| 4. | Kum. Colaco Pearl Maria | 19. | Kum. Noronha Muriel Adelia |
| 5. | Shri Dalvi Yash Hanumant | 20. | Kum. Parvatkar Sonali Bhikaro |
| 6. | Kum. Desai Aishwarya Dilkush | 21. | Kum. Patel Avni Chhaganlal |
| 7. | Kum. D'Souza Danii Lauren | 22. | Kum. Patil Rutuja Shekhar |
| 8. | Shri D'Souza Olando Kevin | 23. | Kum. Pednekar Trusha Kishor |
| 9. | Kum. Gomes Fiona | 24. | Kum. Rodrigues Cheryl Violet |
| 10. | Kum. Gomes Valonia Karen | 25. | Shri Sawant Vaibhav Sandeep |
| 11. | Kum. Kamat Shivani Anant | 26. | Shri Tari Kaushik Vasant |
| 12. | Kum. Kumar Arsha Anil | 27. | Kum. Velip Darshana Santosh |
| 13. | Kum. Mangeshkar Saisha S. | 28. | Kum. Volvoikar Prajakta Raghudas |
| 14. | Kum. Mendes Shannon Aureila | 29. | Shri Zalmi Kedar Keshav |
| 15. | Kum. Momin Sana Anjun | | |

LIST OF FINAL YEAR B.D.S. SEM-II STUDENTS FOR THE ACADEMIC YEAR 2017-2018 (CASUAL BATCH)

| Sr.No. | Name of the Student | Sr.No. | Name of the Student |
|--------|----------------------------|--------|-----------------------------------|
| 01. | Shri Akash Kumar | 05. | Kum. Kamat Bambolkar Isha Mahesh |
| 02. | Kum. Amerkar Alisha Govind | 06. | Kum. Nachinolkar Riddhi Vasant |
| 03. | Kum. Cardozo Dorothy | 07. | Kum. Satardekar Aishwarya Jaideep |
| 04. | Kum. Dias Fermina | | |

LIST OF INTERNS FOR THE PERIOD FROM 01/04/2017 TO 31/03/2018

| Sr.No. | Name of the Student | Sr.No. | Name of the Student |
|--------|-------------------------------------|--------|----------------------------------|
| 1. | Shri Chodankar Saurabh Sudesh | 9. | Shri Malik Jayraj Babla |
| 2. | Kum. Desai Aishwarya Dilkhush | 10. | Kum. Naik Asmita Sadanand |
| 3. | Shri D'Silva Elton Dylan | 11. | Shri Naik Vipin Dayanand |
| 4. | Kum. Fernandes Anabelle Louise Veig | 12. | Shri Pai Khot Atrey Jagdish |
| 5. | Kum. Fernandes Miyola Cia | 13. | Kum. Parab Sonali Vithoba |
| 6. | Kum. Gaunker Deepali Vithu | 14. | Shri Pires Vernon Irene Anthony |
| 7. | Shri Kavlekar Vivek Ankush | 15. | Kum. Raut Desai Priyanka Prakash |
| 8. | Shri Langote Nikhil Damodar | | |

LIST OF INTERNS FOR THE PERIOD FROM 03/10/2017 TO 02/10/2018

| Sr.No. | Name of the Student | Sr.No. | Name of the Student |
|--------|-----------------------------------|--------|-------------------------------------|
| 1. | Kum. Alka Joseph | 15. | Kum. Powar Shriya Shekhar |
| 2. | Kum. Braganca Leanne Maria | 16. | Kum. Prabhu Chodnekar Shamli Sandip |
| 3. | Kum. Joelene Manuela Fernandes | 17. | Kum. Prabhu Namrata Kishor |
| 4. | Kum Ferrao Twyla Maria Christa | 18. | Shri Prabhu Konkar Saeel Prashant |
| 5. | Kum Fijardo Elaine Valansa | 19. | Kum. Quadros Nalusha |
| 6. | Kum. Haldankar Sonam Raghunath | 20. | Kum. Rebello Lizanne Andrea |
| 7. | Kum. Kavlekar Apurva Harshan | 21. | Kum. Sangodkar Divya Digamber |
| 8. | Kum. Kavyashree S. Bhat | 22. | Kum. Sardesai Poonam Mahesh |
| 9. | Kum. Korgaonkar Rae Madan | 23. | Kum. Sarmalkar Shubha Damodar |
| 10. | Kum. Lawande Pallavi a/s Laxmi P. | 24. | Shri Shubham Goyal |
| 11. | Kum. Mangaonker Medhana M., | | |
| 12. | Kum. Oliveira Flozy | | |
| 13. | Kum. Palkar Smita Shashikant | | |
| 14. | Kum. Pawaskar Rukma Rajeev | | |

LIST OF POST GRADUATE STUDENTS ADMITTED FOR THE YEAR 2017-2018

| Sr. No. | Name of the Student | Speciality |
|---------|-------------------------------|--------------------------------------|
| 1. | Dr. Prachi Mahendra Desai | Oral Medicine, Diagnosis & Radiology |
| 2. | Dr. Paloma Suzette Fernandes | Oral Medicine, Diagnosis & Radiology |
| 3. | Dr. Parth Singh Sambyal | Orthodontic |
| 4. | Dr. Hima Sindhura Lakshmi | Orthodontics |
| 5. | Dr. Liberia Libertina D'Souza | Periodontics |
| 6. | Dr. Sweta S. Kamat | Periodontics |
| 7. | Dr. Akhilesh Kumar Pandey | Oral & Maxillofacial Surgery |
| 8. | Dr. Narayan Taradevi Puthan | Oral & Maxillofacial Surgery |
| 9. | Dr. Sharva Srinivas Nayak | Conservative Dentistry & Endodontics |
| 10. | Dr. Malasha Godinho | Conservative Dentistry & Endodontics |
| 11. | Dr. Ruksana Farooqui | Prosthodontics |
| 12. | Dr. Monisha K.P.. | Prosthodontics |
| 13. | Dr. Pushpa Sharma. | Prosthodontics |
| 14. | Dr. Meghna Virendra Naik | Oral Pathology & Microbiology |
| 15. | Dr. Cassandra Fay Goes | Oral Pathology & Microbiology |

31. **The procedures followed in the decision making process, including channels of supervision and accountability.**

On receipt of a proposal/case, the same is processed in the concerned section depending on the nature of issues involved, covering all the relevant aspects with reference to Rules, Policy or precedent wherever available, for decision of the Head of the Institution.

The channel of supervision involve three levels i.e. Dealing hand, Section Incharge and Branch Officer Head of the department as well if concerned with the issue before the case reaches the Head of Institution for decision.

iv) **The norms set up by it for the discharge of its functions:-**

This Institution is governed by Government Rules, which are applicable for Goa Dental College & Hospital. As far as hospital is concerned, all the clinical departments in various specialities render different types of treatment to the patients visiting this hospital. The required services/existing facilities are extended to the patients by the concerned department, based on the diagnosis & treatment plan suggested by the Dept. of Oral Medicine, Diagnosis and Radiology, till the treatment is completed. Patients are given appointments and treatments rendered accordingly.

31. **The rules, regulations, instructions, manuals and records held by Goa Dental College and Hospital or under its control or used by its employees for discharging its functions.**

1a) The Goa (Rules for admission to Post Graduate Degree Courses of the Goa University at the Goa Dental College and Hospital) Rules 1998, published in Government Official Gazette Series I, No.34 dated 19/11/1998.

b) The Goa (Rules for admission to Post Graduate Degree Courses of the Goa University at the Goa Dental College and Hospital) (Amendment) Rules 2000, Published in Government Official Gazette Series I, No.41 dated 10/01/2000.

c) The Goa (Rules for admission to the Post Graduate Degree Courses of the Goa University at the Goa Dental College and Hospital) (Second Amendment) Rules 2002, published in Government Official Gazette (Extra Ordinary) Series I, No.10 dated 07/06/2002.

d) The Goa (Rules for admission to the Post Graduate Degree Courses of the Goa University at the Goa Dental College and Hospital) (Third amendment) Rules 2005, published in Government Official Gazette Series I, No.51 dated 21/03/2005.

2. Govt. of Goa, Goa Dental College & Hospital, Bambolim, Group "A" Gazetted post, Recruitment Rules, 1990, Published in Government Official Gazette Series I, No.41 dated 10/01/1991.

3. Govt. of Goa, Goa Dental College, Group 'A' Gazetted post, Recruitment Rules, 1987 Published in Government Official Gazette, Series I, No.35, Dated 26/11/1987.

4. Govt. of Goa, Goa Dental College, Group 'B' Gazetted post Recruitment Rules, 2000, Published in Government Official Gazette, Series I, No.3 dated 19/04/2001.

5. Govt. of Goa, Goa Dental College & Hospital, Group 'B' Gazetted post Recruitment Rules, 2003, Published in Government Official Gazette (Extra Ordinary) Series I, No.22, dated 28/08/2003.

6. Government of Goa, Goa Dental College & Hospital, Group "D" Ministerial Post, Recruitment Rules, 1996, Published in Government Official Gazette, Series I, No. 20, Dated 16/08/1996.

7. Government of Goa, Daman & Diu, Goa Dental College & Hospital, Group "C" Non-Ministerial, Non-Gazetted post Recruitment Rules 1982, published in Government Official Gazette, Series I, No. 3 dated 15/04/1982.
8. Government of Goa, Daman & Diu, Goa Dental College & Hospital, Group 'C' Non-Ministerial, Non-Gazetted post Recruitment Rules 1984, published in Govt. Official Gazette, Series I, No.47 dated 23/02/1984.
9. Government of Goa, Common posts in Goa Medical College, Goa Dental College, Directorate of Health Services and Institute of Psychiatry & Human Behaviour, Group 'C' posts, Recruitment Rules, 1990 published in the Government Official Gazette Series I No. 28 dated 11-10-1990.
10. Government of Goa, Common posts in Goa Medical College, Goa Dental College, Directorate of Health Services and Institute of Psychiatry & Human Behaviour, Group 'C' posts, Non-Ministerial, Non-Gazetted, Recruitment Rules 2012, published in the Govt. Official Gazette, Series I, No.45 dated 09/02/2012.
11. Government of Goa, Daman and Diu, Goa Dental College and Hospital, Group 'C,' Non-Ministerial, Non-Gazetted post Recruitment Rules 1986 published in Govt. Official Gazette Series I No. 22 dated 28-8-1986.
12. Government of Goa, Goa Dental College and Hospital, Group 'C,' Non-Ministerial, Non-Gazetted posts, Recruitment Rules 2013, published in Govt. Official Gazette Series I No. 48 dated 28-02-2013.
13. Rules for appointment to the post of Jr. Residents, disciplined in Goa Dental College & Hospital Published in Government Official Gazette, Series I, No. 16, dated 21/07/1988.
14. Government of Goa, Goa Dental College and Hospital, Group 'A,' Non-Ministerial, Gazetted posts, Recruitment Rules 2010, published in Govt. Official Gazette Series I No. 16 dated 15-07-2010.
15. Government of Goa, Goa Dental College and Hospital, Group 'C' and Group 'D' Non-Gazetted, Non-Ministerial posts, Recruitment Rules 2014 published in Govt. Official Gazette Series I No. 14 dated 03-07-2014.
16. The Goa (Appointment to the Post of Senior Residents in Goa Medical College) Rules 1989, Published in Government Official Gazette, Series I, No.30 dated 26/10/1989 which are made applicable to Goa Dental College vide Order No.5/11/87-II/PHD dated 18/12/1989.
17. The duration of the B.D.S. Course, which is of 5 years duration (including one year Internship) as per the DCI Revised BDS Course Regulations, 2007. The intake capacity for this course is 40 seats as per the letter No.F.No.U.11011/1/2006-MEC dated 28th July' 2006 from the Directorate General of Health Services, New Delhi. The allocation of BDS seats under 15% All India Quota at present is 6.

M.D.S. Programme in seven out of nine specialities. 1-7 have been recognized by the D.C.I and affiliated to the Goa University admitting 2 students in each speciality/year on the basis of i) All India Entrance Exam. ii) State Merit.

- 1) Oral Medicine and Radiology
- 2) Orthodontics
- 3) Periodontics
- 4) Conservative Dentistry & Endodontics.
- 5) Prosthodontics
- 6) Oral & Maxillofacial Surgery
- 7) Oral & Maxillofacial Pathology.

vi) **Statement of categories of documents that are held by Goa Dental College and Hospital or under its control :-**

| Sr. No. | Documents | Particulars of Subject |
|---------|-----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | Files/Registers | Pertaining to administrative/Accounts/Purchase matters of staff/office and other general/Misc. matters. |
| 2 | Service Records | Pertaining to Group "C"& Group "D" Non-Gazetted Staff. |
| 3 | Files | Pertaining to Academic Section including admission records/original documents of students both for the undergraduate degree course of BDS and postgraduate degree courses of the Goa University at the Goa Dental College & Hospital and Hostel. |

vii) **Particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formation of its policy or implementation thereof:-**

viii) **A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public:-**

STATEMENT

| Sr. No. | NAME OF COMMITTEE | INCHARGE | MEMBERS |
|---------|---------------------------------------------------------------------------------------|------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| (1) | (2) | (3) | (4) |
| 1. | Public Information Officer-RTI | PIO: Dy. Director (Admn.) Asst.PIO: Shri Carlos Dias | Asst.PIO(2):Office Supdt. |
| 2. | Public Grievances Committee | Dr. Ivy Coutinho | Dr. Manisha Khorate Dr. Steven Rodrigues Dr. Anushka Mesquita Dr. James Samuel Dr. Omkar Shetye Dr. Rajan LamboR Dr. Ridhima Gaonkar Dr. Shaheen Syed |
| 3. | Public Relations & Liason Committee Nodal Officer (Litigation Policy) | Dr. Rajan Lambor | Dr. Kshama Gaitonde |
| 4. | Committee for Prevention of Sexual Harassment of Women at the Work Place. | Dr. Meena A. Aras | Dr. Vikas Dhupar Dr. Shaheen Syed Co-opted Members |
| 5. | Anti-Ragging Committee | Dr. Amita Kenkre Kamat | Dr. Elaine Furtado |
| 6. | Hostel | Dr. Anita Spadigam | |
| 7. | ACADEMIC BDS, Affiliation, Advisory Committee | Dr. JamesSamuel | Dr. Steven Rodrigues Dr. Praveen Rajagopal Dr. Sachin Kakodkar |
| | Time Tables & Postings | Dr. Gauri SarDessai | Dr. Abhilasha Naik |
| | Examinations | Dr. Anita Shupar | |
| | Admissions (MDS) Online Counseling (BDS, MDS) Directoate of Technical Education | Dr. Ajit Dinkar Dr. Ida de Noronha de Ataide Dr. Jyoti Rao | Dr. Sandeep Lawande Dr. Paul Challakal Dr. Rajdeep Pavaskar Dr. Sapna Raut Dessai |
| 8. | Library | Dr. Marina Fernandes | |
| 9. | Awards | Dr. Jeanne Monteiro | Dr. Sujata Satoskar |
| 10. | Dental Education Cell, CollabDDS | Dr. Nandini Kamat | Dr. Manisha Khorate Dr. Paul Challakal |
| 11. | Ethics & Standards | | Heads of Depts Co-opted Members |

| | | | |
|-----|---------------------------------------|------------------------------|-----------------------------------------------------------------------|
| 12. | Statistics | Dr. Amita Kenkre Kamat | Ms. Pallavi Nachinolkar |
| 13. | Website | Dr. Rajan Lambor | Dr. Ashwin Mysore |
| 14. | Hospital Waste Management | Dr. Amita Kenkre Kamat | Dr. Ridhima Gaonkar |
| 15. | Project Officer: Phase II/I | Dr. Vikas Dhupar | Dr. Kennedy Mascarenhas |
| 16. | NAAC | Dr. Ida de Noronha de Ataide | |
| 17. | Residency & New Programs | Dr. Steven Rodrigues | Dr. Swati Vaze |
| 18. | Vigilance | Dr. Praveen Rajagopal | |
| 19. | Publications | Dr. Jyoti Rao | Dr. Steven Rodrigues |
| 20. | Research | Dr. Amita Kenkre Kamat | Dr. Nandini Kamat Dr. Ridhima Gaonkar |
| 21. | Maintenance & AMC | DDA AAO | Heads of Depts Mr. Carlos Dias, Assistant Engineer (Electrical) |
| 22. | Stores | Dr. Francis Akkara | |
| | NON-ACADEMIC | Dr. Vidya Chitre | |
| | Students Council Advisors: Cultural | Dr. Ivy Coutinho | Dr. Aradhana Nagarsekar |
| | Students Council Advisors: Sports | Dr. Francis Akkara | Dr. Sachin Kakodkar |
| | Students Council Advisors: Canteen | Dr. Manisha Khorate | Dr. Elaine Barreto |
| | Students Council Advisors: Finance | Dr. Omkar Shetye | |
| | Students Council Advisors: Literary | Dr. Praveen Rajagopal | Dr. Ridhima Gaonkar |
| | Students Council Advisors: Welfare(L) | Dr. Sujata Satoskar | |
| | Students Council Advisors: Welfare(G) | Dr. Ashwin Mysore | |

ix. A directory of its officers and employees.

This directory is available at site <http://egov.goa.nic.in/rti>

x. The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations.

GAZETTED STAFF

| Sr. No. | Name | Designation | Pay Scale |
|---------|------------------------------|-------------------|---------------------------------------------------------------------------------|
| 1 | 2 | 3 | 4 |
| | GROUP 'A' | | |
| | NON-PLAN | | |
| 1. | Dr. Ida de Noronha de Ataide | Dean/Professor | (PB-4)37400-67000 & Grade Pay Rs.10000 Revised VIIth CPC Pay Matrix Level 14 |
| 2. | Dr. Jyoti R. Rao | Professor & H.O.D | (PB-4)37400-67000 & Grade Pay Rs.10000 Revised VIIth CPC Pay Matrix Level 14 |
| 3. | Dr. Anita Spadigam | Professor & H.O.D | (PB-4)37400-67000 & Grade Pay Rs.10000 Revised VIIth CPC Pay Matrix Level 14 |
| 4. | Dr. Amita Kenkre Kamat | Professor & H.O.D | (PB-4)37400-67000 & Grade Pay Rs.10000 Revised VIIth CPC Pay Matrix Level 14 |
| 5. | Dr. Vikas Dhupar | Professor & H.O.D | (PB-4)37400-67000 & Grade Pay Rs.10000 Revised VIIth CPC Pay Matrix Level 14 |
| 6. | Dr. Meena A. Aras | Professor & H.O.D | (PB-4)37400-67000 & Grade Pay Rs.10000 Revised VIIth CPC Pay Matrix Level 14 |
| 7. | Dr. Nandini Kamat | Professor & H.O.D | (PB-4)37400-67000 & Grade Pay Rs.8700 Revised VIIth CPC Pay Matrix Level 13 |
| 8. | Dr. Anita Dhupar | Professor | (PB-4)37400-67000 & Grade Pay Rs.8700 Revised VIIth CPC Pay Matrix Level 13 |
| 9. | Dr. Francis Akkara | Professor | (PB-4)37400-67000 & Grade Pay Rs.8700 Revised VIIth CPC Pay Matrix Level 13 |
| 10. | Dr. Vidya Chitre | Professor | (PB-4)37400-67000 & Grade Pay Rs.10000 Revised VIIth CPC Pay Matrix Level 14 |
| 11. | Dr. James Samuel | Professor | (PB-4)37400-67000 & Grade Pay Rs.10000 Revised VIIth CPC Pay Matrix Level 14 |
| 12. | Dr. Steven J.L. Rodrigues | Professor | (PB-4)37400-67000 & Grade Pay Rs.8700 Revised VIIth CPC Pay Matrix Level 13 |
| 13. | Dr. Marina Rosita Fernandes | Asst. Professor | (PB-3)15600-39100 & Grade Pay Rs.7600 Revised VIIth CPC Pay Matrix Level 12 |
| 14. | Dr. Ivy Coutinho Fernandes | Asst. Professor | (PB-3)15600-39100 & Grade Pay Rs.6600 Revised VIIth CPC Pay Matrix Level 11 |

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|-----|-------------------------------------|-----------------|--------------------------------------------------------------------------------|
| 15. | Dr. Shaheen Syed | Asst. Professor | (PB-3)15600-39100 & Grade Pay Rs.6600 Revised VIIth CPC Pay Matrix Level 11 |
| 16. | Dr. Praveen Rajagopal | Asst. Professor | (PB-3)15600-39100 & Grade Pay Rs.7600 Revised VIIth CPC Pay Matrix Level 12 |
| 17. | Dr. Praveen Kumar S. | Asst. Professor | (PB-3)15600-39100 & Grade Pay Rs.6600 Revised VIIth CPC Pay Matrix Level 11 |
| 18. | Dr. Gauri Sardesai | Asst. Professor | (PB-3)15600-39100 & Grade Pay Rs.6600 Revised VIIth CPC Pay Matrix Level 11 |
| 19. | Dr. Sachin Kakodkar | Asst. Professor | (PB-3)15600-39100 & Grade Pay Rs.6600 Revised VIIth CPC Pay Matrix Level 11 |
| 20. | Dr. Manisha Khorate | Asst. Professor | (PB-3)15600-39100 & Grade Pay Rs.6600 Revised VIIth CPC Pay Matrix Level 11 |
| 21. | Dr. Jeanne Monteiro | Asst. Professor | (PB-3)15600-39100 & Grade Pay Rs.6600 Revised VIIth CPC Pay Matrix Level 11 |
| 22. | Dr. Sandeep Lawande | Asst. Professor | (PB-3)15600-39100 & Grade Pay Rs.7600 Revised VIIth CPC Pay Matrix Level 12 |
| 23. | Dr. Omkar Shetye | Asst. Professor | (PB-3)15600-39100 & Grade Pay Rs.6600 Revised VIIth CPC Pay Matrix Level 11 |
| 24. | Dr. Aradhana Hede | Asst. Professor | (PB-3)15600-39100 & Grade Pay Rs.6600 Revised VIIth CPC Pay Matrix Level 11 |
| 25. | Dr. Paul Chalakkal | Asst. Professor | (PB-3)15600-39100 & Grade Pay Rs.6600 Revised VIIth CPC Pay Matrix Level 11 |
| 26. | Dr. Elaine Barreto | Asst. Professor | (PB-3)15600-39100 & Grade Pay Rs.6600 Revised VIIth CPC Pay Matrix Level 11 |
| 27. | Dr. Lilian Menezes (on E.O.L) | Lecturer | (PB-3)15600-39100 & Grade Pay Rs.5400 Revised VIIth CPC Pay Matrix Level 10 |
| 28. | Smt. Pallavi J. Nachinolkar | Lecturer | (PB-3)15600-39100 & Grade Pay Rs.5400 Revised VIIth CPC Pay Matrix Level 10 |
| 29. | Dr. Swati Borkar | Lecturer | (PB-3)15600-39100 & Grade Pay Rs.5400 Revised VIIth CPC Pay Matrix Level 10 |
| 30. | Dr. Ashwin Mysore | Lecturer | (PB-3)15600-39100 & Grade Pay Rs.5400 Revised VIIth CPC Pay Matrix Level 10 |
| 31. | Dr. Sapna Raut Dessai | Lecturer | (PB-3)15600-39100 & Grade Pay Rs.5400 Revised VIIth CPC Pay Matrix Level 10 |
| 32. | Dr. Kennedy Mascarenhas | Lecturer | (PB-3)15600-39100 & Grade Pay Rs.5400 Revised VIIth CPC Pay Matrix Level 10 |
| 33. | Dr. Karla Carvalho Maria do Rosario | Lecturer | (PB-3)15600-39100 & Grade Pay Rs.5400 Revised VIIth CPC Pay Matrix Level 10 |
| 34. | Dr. Shruti Nagvekar | Lecturer | (PB-3)15600-39100 & Grade Pay Rs.5400 Revised VIIth CPC Pay Matrix Level 10 |
| 35. | Dr. Kshama Kudchadkar | Lecturer | (PB-3)15600-39100 & Grade Pay Rs.5400 Revised VIIth CPC Pay Matrix Level 10 |
| 36. | Dr. Saurabh Kamat | Lecturer | (PB-3)15600-39100 & Grade Pay Rs.5400 Revised VIIth CPC Pay Matrix Level 10 |
| 37. | Dr. Anushka M. Mesquita | Lecturer | (PB-3)15600-39100 & Grade Pay Rs.5400 Revised VIIth CPC Pay Matrix Level 10 |
| 38. | Dr. Ritam Naik Tari | Lecturer | (PB-3)15600-39100 & Grade Pay Rs.5400 Revised VIIth CPC Pay Matrix Level 10 |
| 39. | Dr. Akshata Gadiyar | Lecturer | (PB-3)15600-39100 & Grade Pay Rs.5400 Revised VIIth CPC Pay Matrix Level 10 |
| 40. | Dr. Nigel Figueiredo | Lecturer | (PB-3)15600-39100 & Grade Pay Rs.5400 Revised VIIth CPC Pay Matrix Level 10 |
| 41. | Dr. Vinayak Bole Kamath | Lecturer | (PB-3)15600-39100 & Grade Pay Rs.5400 Revised VIIth CPC Pay Matrix Level 10 |
| 42. | Dr. Bhavya Amin | Sr. Resident | (PB-3)15600-39100 & Grade Pay Rs.6600 Revised VIIth CPC Pay Matrix Level 11 |
| 43. | Dr. Renita Soares | Sr. Resident | (PB-3)15600-39100 & Grade Pay Rs.6600 Revised VIIth CPC Pay Matrix Level 11 |
| 44. | Dr. Sergio Martires | Sr. Resident | (PB-3)15600-39100 & Grade Pay Rs.6600 Revised VIIth CPC Pay Matrix Level 11 |
| 45. | Dr. Edlyn Rodrigues | Sr. Resident | (PB-3)15600-39100 & Grade Pay Rs.6600 Revised VIIth CPC Pay Matrix Level 11 |
| 46. | Dr. Nivedita C.K.V.S | Sr. Resident | (PB-3)15600-39100 & Grade Pay Rs.6600 Revised VIIth CPC Pay Matrix Level 11 |
| 47. | Dr. Elaine B. Pinto | Jr. Resident | (PB-3)15600-39100 & Grade Pay Rs.5400 Revised VIIth CPC Pay Matrix Level 9 |
| 48. | Dr. Veena Pednekar | Jr. Resident | (PB-3)15600-39100 & Grade Pay Rs.5400 Revised VIIth CPC Pay Matrix Level 9 |

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| 49. | Dr. Riddhi M. Phadte | Jr. Resident | (PB-3)15600-39100 & Grade Pay Rs.5400 Revised VIIth CPC Pay Matrix Level 9 |
| 50. | Dr. Diksha R. Prabhu Gaunker | Jr. Resident | (PB-3)15600-39100 & Grade Pay Rs.5400 Revised VIIth CPC Pay Matrix Level 9 |
| 51. | Dr. Jitisha J. Savalkar | Jr. Resident | (PB-3)15600-39100 & Grade Pay Rs.5400 Revised VIIth CPC Pay Matrix Level 9 |
| 52. | Dr. Veenita Gupta | Jr. Resident | (PB-3)15600-39100 & Grade Pay Rs.5400 Revised VIIth CPC Pay Matrix Level 9 |
| | PLAN | | |
| 1. | Smt. Anita Fernandes | Dy. Director (Admn.) | (PB-3)15600-39100 & Grade Pay Rs.5400 Revised VIIth CPC Pay Matrix Level 10 |
| 2. | Dr. Rajan Lambor | Asst. Professor | (PB-4)37400-67000 & Grade Pay Rs.8700 Revised VIIth CPC Pay Matrix Level 13 |
| 3. | Dr. Ridhima Gaonkar | Asst. Professor | (PB-3)15600-39100 & Grade Pay Rs.6600 Revised VIIth CPC Pay Matrix Level 11 |
| 4. | Dr. Abhilasha Naik | Lecturer | (PB-3)15600-39100 & Grade Pay Rs.5400 Revised VIIth CPC Pay Matrix Level 10 |
| 5. | Dr. Rajdeep Pawaskar | Lecturer | (PB-3)15600-39100 & Grade Pay Rs.5400 Revised VIIth CPC Pay Matrix Level 10 |
| 6. | Dr. Pooja Wagle | Anaesthetist | (PB-3)15600-39100 & Grade Pay Rs.5400 Revised VIIth CPC Pay Matrix Level 10 |
| 7. | Dr. Purva Khandeparkar | Sr. Resident | (PB-3)15600-39100 & Grade Pay Rs.6600 Revised VIIth CPC Pay Matrix Level 11 |
| 8. | Dr. Johanna M. D'Souza | Jr. Resident | (PB-3)15600-39100 & Grade Pay Rs.5400 Revised VIIth CPC Pay Matrix Level 9 |
| 9. | Dr. Neetu Yadav | Jr. Resident | (PB-3)15600-39100 & Grade Pay Rs.5400 Revised VIIth CPC Pay Matrix Level 9 |
| 10. | Dr. Arya M.S. Khandeparker | Jr. Resident | (PB-3)15600-39100 & Grade Pay Rs.5400 Revised VIIth CPC Pay Matrix level 9 |
| 11. | Dr. Shefali G. Pednecar | Jr. Resident | (PB-3)15600-39100 & Grade Pay Rs.5400 Revised VIIth CPC Pay Matrix Level 9 |
| 12. | Dr. Shefali S. Sinai Sangaonkar | Jr. Resident | (PB-3)15600-39100 & Grade Pay Rs.5400 Revised VIIth CPC Pay Matrix Level 9 |
| 13. | Dr. Sneha Rathee | Jr. Resident | (PB-3)15600-39100 & Grade Pay Rs.5400 Revised VIIth CPC Pay Matrix Level 9 |
| 14. | Dr. Behlim Sohala Sajjad | Jr. Resident | (PB-3)15600-39100 & Grade Pay Rs.5400 Revised VIIth CPC Pay Matrix Level 9 |
| 15. | Dr. Aceline Dias | Jr. Resident | (PB-3)15600-39100 & Grade Pay Rs.5400 Revised VIIth CPC Pay Matrix Level 9 |
| 16. | Dr. Grazina Fernandes | Jr. Resident | (PB-3)15600-39100 & Grade Pay Rs.5400 Revised VIIth CPC Pay Matrix Level 9 |
| | GAZETTED STAFF GROUP 'B' | | |
| | NON-PLAN | | |
| 1. | Shri Uday Wadkar | Asst. Accounts Officer | (PB-2) 9300-34800 & Grade Pay 4600 Revised VIIth CPC scale Pay Matrix Level 7 |
| 2. | Shri. Carlos B. Dias | Assistant Engineer (Electrical) | (PB-2) 9300-34800 & Grade Pay 4600 Revised VIIth CPC scale Pay Matrix Level 7 |
| | GAZETTED STAFF ON CONTRACT | | |
| 1. | Dr. Aarathi S. Shenoy | Lecturer | Rs.55,000/- per month |
| 2. | Dr. Neil J. De Souza | Lecturer | Rs.55,000/- per month |
| 3. | Dr. Neha Sukhthankar | Lecturer | Rs.55,000/- per month |
| 4. | Dr. Rakshit Khandeparkar | Lecturer | Rs.55,000/- per month |
| 5. | Dr. Rahul Kamat | Lecturer | Rs.55,000/- per month |
| 6. | Dr. Amit Kumar | Lecturer | Rs.55,000/- per month |
| 7. | Dr. Mayuri M. Naik | Lecturer | Rs.55,000/- per month |
| 8. | Dr. Godwin Clovis | Lecturer | Rs.55,000/- per month |
| 9. | Dr. Dinesh Fransis Swamy | Lecturer | Rs.55,000/- per month |
| 10. | Dr. Kathleen D'Souza | Lecturer | Rs.55,000/- per month |
| 11. | Dr. Poonam R. Sawant | Lecturer (Invoking Bond) | Rs.55,000/- per month |
| 12. | Dr. Gina Silveira | Lecturer | Rs.55,000/- per month |
| 13. | Dr. Ruth Lourenco | Lecturer | Rs.55,000/- per month |
| 14. | Dr. Ruby Hede | Lecturer (Leave Vacancy) | Rs.55,000/- per month |
| | NON-GAZETTED STAFF | | |
| Sr.No | Name | Designation | Pay Scale |
| 1 | 2 | 3 | 4 |
| | NON-PLAN | | |
| 1. | Mahesh M. Kubal, | Head Clerk (MACP-III) | (PB-2) 9300-34800 & Grade Pay 4600 Revised VIIth CPC scale Pay Matrix Level 7 |

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|-----|-----------------------------|---------------------------------|-------------------------------------------------------------------------------|
| 2. | Ashwini V. N. Dessai | Staff Nurse (MACP-III) | (PB-3)15600-39100 & Grade Pay Rs.5400 Revised VIIth CPC Pay Matrix Level 9 |
| 3. | Yogini M. Naik | Staff Nurse (MACP-III) | (PB-3)15600-39100 & Grade Pay Rs.5400 Revised VIIth CPC Pay Matrix Level 9 |
| 4. | Maria Blanche Fernandes, | Staff Nurse (MACP-III) | (PB-3)15600-39100 & Grade Pay Rs.5400 Revised VIIth CPC Pay Matrix Level 9 |
| 5. | Elsa Iva Joao, | Staff Nurse (MACP-II) | (PB-2) 9300-34800 & Grade Pay 4800 Revised VIIth CPC scale Pay Matrix Level 8 |
| 6. | Sandhya Phaldessai, | Staff Nurse (MACP-II) | (PB-2) 9300-34800 & Grade Pay 4800 Revised VIIth CPC scale Pay Matrix Level 8 |
| 7. | Kum Savita Alekar, | Staff Nurse (MACP-I) | (PB-2) 9300-34800 & Grade Pay 4600 Revised VIIth CPC scale Pay Matrix Level 7 |
| 8. | Kum. Trupti Madkaikar | Staff Nurse | (PB-2) 9300-34800 & Grade Pay 4200 Revised VIIth CPC scale Pay Matrix Level 6 |
| 9. | Kum.Shila N. Gaonkar | Staff Nurse | (PB-2) 9300-34800 & Grade Pay 4200 Revised VIIth CPC scale Pay Matrix Level 6 |
| 10. | Kum.Steffi Catarina Pereira | Staff Nurse | (PB-2) 9300-34800 & Grade Pay 4200 Revised VIIth CPC scale Pay Matrix Level 6 |
| 11. | Vaijayanti M. Teli | Staff Nurse | (PB-2) 9300-34800 & Grade Pay 4200 Revised VIIth CPC scale Pay Matrix Level 6 |
| 12. | Kum. Vandana Mandrekar | Staff Nurse | (PB-2) 9300-34800 & Grade Pay 4200 Revised VIIth CPC scale Pay Matrix Level 6 |
| 13. | Smt. Siddhi S. Parab | Staff Nurse | (PB-2) 9300-34800 & Grade Pay 4200 Revised VIIth CPC scale Pay Matrix Level 6 |
| 14. | Kum. Vijayata Mandrekar | Staff Nurse | (PB-2) 9300-34800 & Grade Pay 4200 Revised VIIth CPC scale Pay Matrix Level 6 |
| 15. | Clency Fernandes | Staff Nurse | (PB-2) 9300-34800 & Grade Pay 4200 Revised VIIth CPC scale Pay Matrix Level 6 |
| 16. | Media Almeida | Staff Nurse | (PB-2) 9300-34800 & Grade Pay 4200 Revised VIIth CPC scale Pay Matrix Level 6 |
| 17. | Kum.Sharma Gawade | Staff Nurse | (PB-2) 9300-34800 & Grade Pay 4200 Revised VIIth CPC scale Pay Matrix Level 6 |
| 18. | Kum.Vaishali V. Dessai | Staff Nurse | (PB-2) 9300-34800 & Grade Pay 4200 Revised VIIth CPC scale Pay Matrix Level 6 |
| 19. | Kum. Richa Narvekar | Staff Nurse | (PB-2) 9300-34800 & Grade Pay 4200 Revised VIIth CPC scale Pay Matrix Level 6 |
| 20. | Babani Kudtarkar | Senior Store Keeper | (PB-1)5200-20200 & Grade Pay 2800 Revised VIIth CPC scale Pay Matrix Level 5 |
| 21. | Varsha Kalangutkar | Dental Hygienist (MACP-II) | (PB-2) 9300-34800 & Grade Pay 4200 Revised VIIth CPC scale Pay Matrix Level 6 |
| 22. | R. Ganesan, | Dental Technician (MACP-II) | (PB-2) 9300-34800 & Grade Pay 4200 Revised VIIth CPC scale Pay Matrix Level 6 |
| 23. | T. Kalaichelvan, | Dental Technician (MACP-II) | (PB-2) 9300-34800 & Grade Pay 4200 Revised VIIth CPC scale Pay Matrix Level 6 |
| 24. | A. David, | Dental Technician (MACP-II) | (PB-2) 9300-34800 & Grade Pay 4200 Revised VIIth CPC scale Pay Matrix Level 6 |
| 25. | Sushma Raj, | Laboratory Assistant (MACP-III) | (PB-2) 9300-34800 & Grade Pay 4600 Revised VIIth CPC scale Pay Matrix Level 7 |
| 26. | Vaishali Tandel, | Laboratory Assistant (MACP-III) | (PB-2) 9300-34800 & Grade Pay 4600 Revised VIIth CPC scale Pay Matrix Level 7 |
| 27. | Leela Nabar, | Laboratory Assistant (MACP-III) | (PB-2) 9300-34800 & Grade Pay 4600 Revised VIIth CPC scale Pay Matrix Level 7 |
| 28. | Deepashri D. X. Chatim, | Laboratory Assistant (MACP-II) | (PB-2) 9300-34800 & Grade Pay 4200 Revised VIIth CPC scale Pay Matrix Level 6 |
| 29. | Uday M. Nayak, | X-Ray Technician (MACP-III) | (PB-2) 9300-34800 & Grade Pay 4600 Revised VIIth CPC scale Pay Matrix Level 7 |
| 30. | Mahesh Velip | Radiographic Technician | (PB-1)5200-20200 & Grade Pay 2400 Revised VIIth CPC scale Pay Matrix Level 4 |
| 31. | Sweta Kenkre | Assistant Librarian | (PB-1)5200-20200 & Grade Pay 2800 Revised VIIth CPC scale Pay Matrix Level 5 |
| 32. | Prakash M. Gawas | U.D.C. (MACP-III) | (PB-1)5200-20200 & Grade Pay 2800 Revised VIIth CPC scale Pay Matrix Level 5 |
| 33. | Clarina Silveira, | U.D.C. (MACP-II) | (PB-1)5200-20200 & Grade Pay 2400 Revised VIIth CPC scale Pay Matrix Level 4 |
| 34. | Lizia Gracias, | L.D.C. (MACP-II) | (PB-1)5200-20200 & Grade Pay 2400 Revised VIIth CPC scale Pay Matrix Level 4 |
| 35. | Geeta Kandolkar | L.D.C. (MACP-II) | (PB-1)5200-20200 & Grade Pay 2400 Revised VIIth CPC scale Pay Matrix Level 4 |

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| 36. | Shamsunder V. Parab | L.D.C. (MACP-I) | (PB-1)5200-20200 & Grade Pay 2000 Revised VIIth CPC scale Pay Matrix Level 3 |
| 37. | Vasu Khutkar | U.D.C. | (PB-1)5200-20200 & Grade Pay 2400 Revised VIIth CPC scale Pay Matrix Level 4 |
| 38. | Chinmay Prabhu | L.D.C. | (PB-1)5200-20200 & Grade Pay 1900 Revised VIIth CPC scale Pay Matrix Level 2 |
| 39. | Sarvesh S. Naik | L.D.C | (PB-1)5200-20200 & Grade Pay 1900 Revised VIIth CPC scale Pay Matrix Level 2 |
| 40. | Sagar Ulhas Dhargalkar | Asst. Electrician | (PB-1)5200-20200 & Grade Pay 1900 Revised VIIth CPC scale Pay Matrix Level 2 |
| 41. | Smt. Sushanti D. Chodankar | L.D.C. | (PB-1)5200-20200 & Grade Pay 1900 Revised VIIth CPC scale Pay Matrix Level 2 |
| 42. | Vijay Kavlekar | Library Assistant | (PB-1)5200-20200 & Grade Pay 1900 Revised VIIth CPC scale Pay Matrix Level 2 |
| 43. | Keshav S. Veluskar | Driver (HMT) | (PB-1)5200-20200 & Grade Pay 1900 Revised VIIth CPC scale Pay Matrix Level 2 |
| 44. | Kashinath Vaingankar | Driver (HMT) (MACP-III) | (PB-2)9300-34800 & Grade Pay 4200 Revised VIIth CPC scale Pay Matrix Level 6 |
| 45. | Pranay Deulkar, | Driver(LMV) | (PB-1)5200-20200 & Grade Pay 1900 Revised VIIth CPC scale Pay Matrix Level 2 |
| 46. | Anija Dhulapkar, | Peon | (PB-1)5200-20200 & Grade Pay1800 Revised VIIth CPC scale Pay Matrix Level 1 |
| 47. | Laxmi Vijapur | Sweeper/Library Attendant (MACP-II) | (PB-1)5200-20200 & Grade Pay2000 Revised VIIth CPC scale Pay Matrix Level 3 |
| 48. | Sonu R. Dhatkar | Peon-cum-Rider (MACP-I) | (PB-1)5200-20200 & Grade Pay2000 Revised VIIth CPC scale Pay Matrix Level 3 |
| 49. | Sitaram Gawas | Watchman (MACP-I) | (PB-1)5200-20200 & Grade Pay1900 Revised VIIth CPC scale Pay Matrix Level 2 |
| 50. | Ballappa Ramanour, | Sweeper (MACP-III) | (PB-1)5200-20200 & Grade Pay2400 Revised VIIth CPC scale Pay Matrix Level 4 |
| 51. | Sagar Navso Holkar | Sweeper | (PB-1)5200-20200 & Grade Pay1800 Revised VIIth CPC scale Pay Matrix Level 1 |
| 52. | Kashi Coelho, | Sweeper (MACP-III) | (PB-1)5200-20200 & Grade Pay2400 Revised VIIth CPC scale Pay Matrix Level 4 |
| 53. | Supriya S. M. Mhamal, | Cleaner (MACP-III) | (PB-1)5200-20200 & Grade Pay2400 Revised VIIth CPC scale Pay Matrix Level 4 |
| 54. | Pooja Karmalkar | Cleaner | (PB-1)5200-20200 & Grade Pay1800 Revised VIIth CPC scale Pay Matrix Level 1 |
| 55. | Shankar Bhangari | Sweeper | (PB-1)5200-20200 & Grade Pay1800 Revised VIIth CPC scale Pay Matrix Level 1 |
| 56. | Roshan Vernekar | Peon | (PB-1)5200-20200 & Grade Pay1800 Revised VIIth CPC scale Pay Matrix Level 1 |
| 57. | Gopal V. Kunkalekar | L.D.C | PB-1)5200-20200 & Grade Pay 1900 Revised VIIth CPC scale Pay Matrix Level 2 |
| PLAN | | | |
| 1 | Clifa Camilo | Staff Nurse | (PB-2)9300-34800 & Grade Pay 4200 Revised VIIth CPC scale Pay Matrix Level 6 |
| 2 | Mrs.Vrunda Kankonkar | Staff Nurse | (PB-2)9300-34800 & Grade Pay 4200 Revised VIIth CPC scale Pay Matrix Level 6 |
| 3 | Miss Celia Paulina Gomes | Staff Nurse | (PB-2)9300-34800 & Grade Pay 4200 Revised VIIth CPC scale Pay Matrix Level 6 |
| 4 | Mrs.Salini Priya Sasidharan | Staff Nurse | (PB-2)9300-34800 & Grade Pay 4200 Revised VIIth CPC scale Pay Matrix Level 6 |
| 5 | Shri Rahul A. Virnodkar | Staff Nurse | (PB-2)9300-34800 & Grade Pay 4200 Revised VIIth CPC scale Pay Matrix Level 6 |
| 6 | Indirakant Narvekar | Electrician(MACP-III) | (PB-2)9300-34800 & Grade Pay 4200 Revised VIIth CPC scale Pay Matrix Level 6 |
| 7 | Gunaji Y. Amerkar | Receptionist-cum-Telephone Operator | (PB-1)5200-20200 & Grade Pay 1900 Revised VIIth CPC scale Pay Matrix Level 2 |
| 8 | Manoj C. Agarwadekar | Receptionist-cum-Telephone Operator | (PB-1)5200-20200 & Grade Pay 1900 Revised VIIth CPC scale Pay Matrix Level 2 |
| 9 | Shri Sanjiv G. Pawar | Attendant | (PB-1)5200-20200 & Grade Pay1800 Revised VIIth CPC scale Pay Matrix Level 1 |
| 10 | Kum. Kumud Naik | Attendant | (PB-1)5200-20200 & Grade Pay1800 Revised VIIth CPC scale Pay Matrix Level 1 |
| 11 | Smt. Sumitra Gawas | Attendant | (PB-1)5200-20200 & Grade Pay1800 Revised VIIth CPC scale Pay Matrix Level 1 |
| 12 | Shri Shekhar Dabolkar | Attendant | (PB-1)5200-20200 & Grade Pay1800 Revised |

| | | | |
|-----|----------------------------|----------------------------|-----------------------------------------------------------------------------|
| | | | VIIth CPC scale Pay Matrix Level 1 |
| 13 | Shri Mandar Shirodkar | Attendant | (PB-1)5200-20200 & Grade Pay1800 Revised VIIth CPC scale Pay Matrix Level 1 |
| 14 | Shri Shekar C. Naik | Attendant | (PB-1)5200-20200 & Grade Pay1800 Revised VIIth CPC scale Pay Matrix Level 1 |
| 15 | Smt. Sharmila Harijan | Attendant | (PB-1)5200-20200 & Grade Pay1800 Revised VIIth CPC scale Pay Matrix Level 1 |
| 16 | Shri Anant K. Alornekar | Attendant | (PB-1)5200-20200 & Grade Pay1800 Revised VIIth CPC scale Pay Matrix Level 1 |
| 17 | Smt. Sugandha Tirodkar | Attendant | (PB-1)5200-20200 & Grade Pay1800 Revised VIIth CPC scale Pay Matrix Level 1 |
| 18 | Shri Shekhar Gawas | Attendant | (PB-1)5200-20200 & Grade Pay1800 Revised VIIth CPC scale Pay Matrix Level 1 |
| 19 | Smt Ranjana R. Gaude | Attendant | (PB-1)5200-20200 & Grade Pay1800 Revised VIIth CPC scale Pay Matrix Level 1 |
| 20 | Smt. Kishori S. Gaunkar | Attendant | (PB-1)5200-20200 & Grade Pay1800 Revised VIIth CPC scale Pay Matrix Level 1 |
| 21 | Mahesh B. Revodkar | Helper (Electrician) | (PB-1)5200-20200 & Grade Pay1800 Revised VIIth CPC scale Pay Matrix Level 1 |
| 22 | Nitin T. Bhomkar | Attendant | (PB-1)5200-20200 & Grade Pay1800 Revised VIIth CPC scale Pay Matrix Level 1 |
| 23. | Smt. Pramila R. Kunkalekar | Clinic/Lab.Cleaner/Sweeper | (PB-1)5200-20200 & Grade Pay1800 Revised VIIth CPC scale Pay Matrix Level 1 |
| 24. | Smt. Baby Tari | Attendant | (PB-1)5200-20200 & Grade Pay1800 Revised VIIth CPC scale Pay Matrix Level 1 |
| 25. | Smt. Darshana Shirodkar | Medical Lab. Assistant | (PB-1)5200-20200 & Grade Pay2400 Revised VIIth CPC scale Pay Matrix Level 4 |
| | ON CONTRACT | | |
| 01. | Suchita Gawas | Staff Nurse | Rs. 30,375/- p.m |
| 02. | Karishma Ugvekar | Staff Nurse | Rs. 30,375/- p.m |
| 03. | Jovita Mendes | Staff Nurse | Rs. 30,375/- p.m |
| 04. | Ron Azavedo | Staff Nurse | Rs. 30,375/- p.m |
| 05. | Sangam S. Sawant | Staff Nurse | Rs. 30,375/- p.m |
| 06. | Valencia Estibeiro | Staff Nurse | Rs. 30,375/- p.m |
| 07. | Shainaz Bagwan | Staff Nurse | Rs. 30,375/- p.m |
| 08. | Smt. Deepa Karmalkar | Data Entry Operator | Rs. 12,000/- p.m. |

xi) The budget allocation to each of its agency indicating the particulars of all plans, proposed expenditures and reports on disbursements made financial year 2016-17.

Demand No.51

(Rupees in Lakhs)

| 2210-Med. & Public Health 05-Med. Edu. Trg. & Research 105-Allopathy 01-GDCH (Plan) | Budget Estimates 2017-18 | Expenditure for the financial year 2017-18 upto 31/10/2017 |
|----------------------------------------------------------------------------------------------------------------|---------------------------------|-------------------------------------------------------------------|
| 1 | 2 | 3 |
| 01 – Salaries | 324.45 | 262.22 |
| 02 – Wages | 48.50 | 17.63 |
| 03 – Over Time | 0.01 | 0.00 |
| 11 – Domestic travel expenses | .50 | .17 |
| 13 – Office expenses | 190.56 | 70.55 |
| 20 – Other Admn. Expenses | 10.00 | 0.00 |
| 21 – Supplies & Materials | 69.41 | 57.27 |
| 24 – POL | 1.82 | 1.79 |
| 26 – Advertising & Publicity | 10.00 | .15 |
| 27 – Minor Works | 10.00 | 0.00 |
| 28- Professional Services | 20.00 | 0.00 |
| 34 – Scholarship & Stipend | 227.38 | 105.91 |
| 50 – Other Charges | 1.00 | 0.00 |
| Total | 913.63 | 515.69 |

Demand No.51**(Rupees in Lakhs)**

| 4210- Capital outlay on Med. & Public Health | Budget Estimates 2017-18 | Expenditure for the financial year 2017-18 |
|---------------------------------------------------------|---------------------------------|---------------------------------------------------|
| 01- Urban Health Services | | |
| 110-Hospital & Dispes. | | |
| 1 | 2 | 3 |
| 02- Building GDCH | | |
| Phase II | | |
| 53 – Major Works | 2000.00 | 0.00 |
| 04-Equipment GDCH (Plan) | | |
| 51 – Motor Vehicle | | |
| 52 – Machinery & Equipment | 500.00 | 0.00 |
| 53 – Major Works | 20.00 | 3.21 |
| Total | 2520.00 | 3.21 |

Demand No.51**(Rupees in Lakhs)**

| 2210-Med. & Public Health | Budget Estimates 2017-18 | Expenditure for the financial year 2017-18 |
|-----------------------------------------|---------------------------------|---------------------------------------------------|
| 05-Med. Edu. Trg. & Research | | |
| 105-Allopathy | | |
| 01-GDCH (Non-Plan) | | |
| 1 | 2 | 3 |
| 01 – Salaries | 1114.91 | 828.47 |
| 11 – Domestic travel expenses | 4.65 | 1.61 |
| 13 – Office expenses | 83.93 | 58.18 |
| 21 – Supplies & Materials | 6.48 | 0.00 |
| 24 – POL | 0.34 | .30 |
| 27 – Minor Works | 2.03 | 0.00 |
| 28 – Professional services | 14.00 | 1.33 |
| 50 – Other Charges | 1.00 | 0.00 |
| Total | 1227.34 | 889.89 |

xii) **The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes;**

--- N. A. ---

xiii) **Particulars of recipients of concessions, permits or authorizations granted by it.**

--- N. A. ---

xiv) **Details in respect of the information available to or held by it, reduced in an electronic form.**

| Sr. No. | Details of Documents | Where is it available | Retrieval |
|----------------|-------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------|------------------|
| 1 | Citizen Charter | @ http://egov.goa.nic.in/rti | By Internet |
| 2 | Directory of Officers by Employees | --- do --- | --- do --- |
| 3 | List of Officers (Gazetted) & Staff (Non-Gazetted) with Organizational Charts.(Positional & Administration) | --- do --- | --- do --- |

xv) **The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use.**

Library facilities are available for staff and students of Goa Dental College and Hospital only.

Treatment facilities available:

- Dept. No.1** - **Oral Medicine & Radiology**
- Diagnosis of Dental diseases
 - X-ray Radiographs facilities
- Dept. No.2** - **Paediatric Dept.**
- Children under 12 years are treated.
 - Treatment carried out include – fillings
 - Root Canal Treatment
 - Extractions
 - Cleaning of teeth
- Dept.No.3** - **Dept. of Orthodontics**
- Diagnosis and treatment of mal aligned teeth (Malocclusion)
 - Includes fixed Orthodontic treatment as well as Removable appliances.
- Dept. No.4** - **Dept. of Periodontics**
- Cleaning of teeth
 - Specialized surgical procedures (Periodontal treatment) such as flap surgery, mucogingival surgeries)
- Dept. No.5** **Oral and Maxillofacial Surgery**
- Extraction of teeth, Impactias, Dental Implants, Biopsies.
 - Specialized surgical procedures (Oral and Maxillofacial Surgery) e.g. Oral Cancer, Orthognathic Surgical procedures, Cleft lip and palate, Accident cases (fractures)(facial).
- Dept. No.6** - **Conservative & Endodontic Dept.**
- Fillings (silver and tooth colored)
 - Root canal treatment
 - Crowns/onlays
- Dept. No.7** - **Prosthodontics Dept.**
- Removable dentures
 - Fixed bridges
 - Maxillofacial Prosthodontics and Implant related Prosthesis.
- Dept. No.8** - **Public Health Dentistry**
- Primary treatment facilities available for patients coming from far flung areas and camp patients.
 - Cleaning of teeth.
 - Providing basic treatment to Oral Cancer patients and other Immune compromised patients on priority.
 - Mobile Dental Van with State of Art Equipment which plies every Thursday to the rural areas provides basic treatment such as Diagnosis, X-rays, Extractions, Cleaning of teeth and minor fillings of teeth. Oral Health Education imparted.
 - School Health Programme being launched in July 2013 for Government Primary Schools.
 - School checkup camps on requisition from schools and corporate.
 - Tobacco cessation clinic, to counsel patients to give up smoking as well as smokeless tobacco.
- Dept. No.9** - **Dept. of Oral Pathology**
- Basic laboratory investigations, Microbiology procedures.
 - Processing and Reporting of Biopsy specimens.

xvi) **The names, designations and other particulars of the Public Information Officers.**

1) First Appellate Authority :

Name : Dr. Ida de Noronha de Ataide

Designation : Dean, Goa Dental College and Hospital

Telephone Nos:- 0832-2459812 – 15 (Office)

2) Public Information Officer:

Name : Smt. Anita Fernandes

Designation : Dy. Director (Admn.), Goa Dental College and Hospital.

Telephone Nos:- 0832-2459812 – 15 (Office)

3) Assistant Public Information Officer:

Name : Shri Carlos B. Dias

Designation : Asst. Engineer (Electrical), Goa Dental College and Hospital.

Telephone Nos:- 0832-2459812 – 15 (Office)

xvii) **Such other information as may be prescribed.**

GOA DENTAL COLLEGE & HOSPITAL
Bambolim – Goa

| Sr. No. | Name of the Doctor | Office No. | Residential Tel.No. | Mobile No. |
|----------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|----------------------------|-------------------|
| 1. | Dr. Ida de Noronha de Ataide Dean/Professor & H.O.D in Conservative Dentistry & Endodontics, idanataide@yahoo.com | 2459812-15 Ext.226/213 | 2413820 | 9423060880 |
| 2. | Dr. Jyoti R. Rao Professor & H.O.D in Periodontics jyotsrao@rediffmail.com | 2459812-15 Ext.209 | 2453392 | 8600014668 |
| 3. | Dr. Anita E. Spadigam Professor & H.O.D. in Oral & Maxillofacial Pathology Anita.spadigam@gmail.com | 2459812-15 Ext.217 | 2451908 | 9822489755 |
| 4. | Dr. Amita Kenkre Kamat Professor & H.O.D in Community Dentistry, Amitakam66@gmail.com | 2459812-15 Ext.234 | 2456960 | 9823199347 |
| 5. | Dr. Vikas Dhupar Professor & H.O.D in Oral & Maxillofacial Surgery vikasdhupar@gmail.com | 2459812-15 Ext.211 | 2462979 | 9822124787 |
| 6. | Dr. Meena A. Aras Professor & H.O.D in Prosthodontic Meena_aras@yahoo.co.in | 2459812-15 Ext.216 | 2464976 | 9823229150 |
| 7. | Dr. Nandini Kamat Professor & H.O.D in Orthodontics Nandini_kamat@yahoo.co.in | 2459812-15 Ext.206 | 2464186 | 9326119440 |
| 8. | Dr. Steven Rodrigues Professor & H.O.D in Pedodontics thepedodontist@gmail.com | 2459812-15 Ext.204 | 27300022 | 8087057277 |

